



PERKINS LOAN ACH AUTHORIZATION

Dear Perkins Loan Borrower,

We are pleased to offer you the option of having your EWU Perkins Loan monthly payment deducted directly from your bank account. If you would like to take advantage of this payment option, please complete the necessary information below, sign, and return this form to us. Incomplete forms will not be processed.

All payments will be withdrawn on the first business day of each month. In order to set up your ACH account, we must receive this completed form no later than the 15th of the month prior to your first withdrawal. If you submit this form after the 15th, please make arrangements to remit your normal monthly payment until your automatic withdrawal is set up.

Name: _____ <i>Please print in ink</i>	EWU ID#: _____
Address: _____	Phone Number: _____
City: _____	State: _____ Zip: _____
Checking <input type="checkbox"/>	Savings <input type="checkbox"/>
Full Bank Name: _____	
Bank Routing Number: _____ Account Number: _____	
I authorize Eastern Washington University to withdraw \$ _____ on the first business day of each month until my Perkins Loan balance is paid in full. If I wish to cancel this authorization, I must do so in writing. It is my responsibility to ensure the accuracy and sufficiency of this information.	
Signature: _____	Date: _____

Return this form to:

Student Financial Services
Attn: Perkins Loan Department
202 Sutton Hall
Cheney, WA 99004-2448

Phone: (509) 359-6372
Fax: (509) 359-4832

** Please note that once your ACH account is set up, you will no longer receive regular monthly statements or invoices. Should you wish to inquire about the status of your account, you may contact our office at the address/phone number above. This authorization will be inactivated once your loan is marked "Paid In Full" **

THIS SECTION FOR INTERNAL USE ONLY

Date Entered: _____ **Office:** _____ **Initials:** _____

Date Audited: _____ **Office:** _____ **Initials:** _____