



**Eastern Washington University
Treasury & Debt Management
Petty Cash Fund Reimbursement Voucher**

Purchaser: _____

Amount to be reimbursed: _____

Index/Account to be charged: _____

Purpose: _____

Purchaser: _____ (print name) _____ (signature)

Administrative Supervisor: _____ (print name) _____ (signature)

Custodian: _____ (print name) _____ (signature)

Date: _____

Detailed receipts must be attached to voucher.