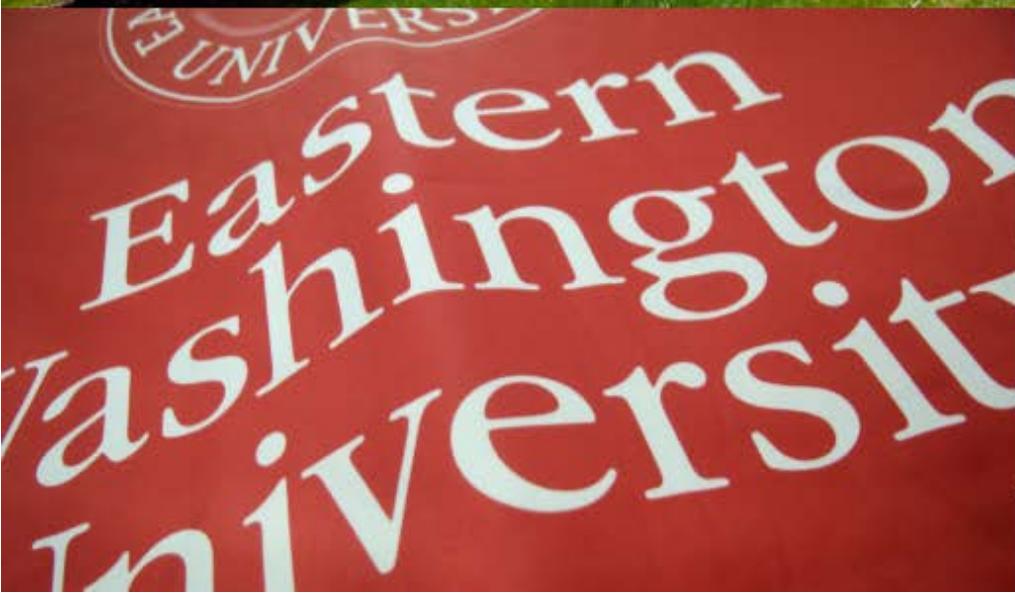
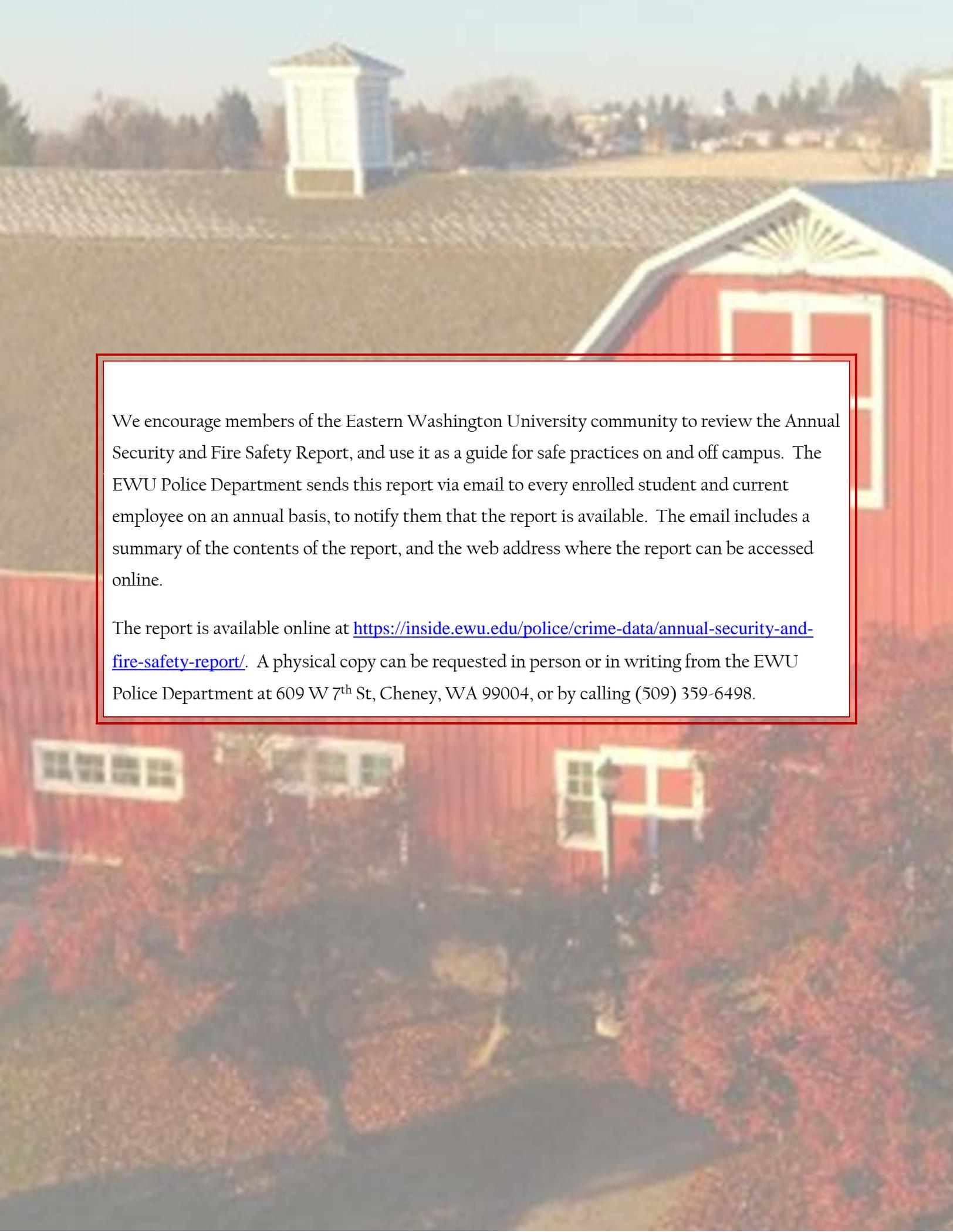


# ANNUAL SECURITY & FIRE SAFETY REPORT

Information for Eastern Washington University's Campuses  
With Statistics from 2016, 2017 & 2018



*Eastern Washington University  
526 5th Street  
Cheney, WA 99004*



We encourage members of the Eastern Washington University community to review the Annual Security and Fire Safety Report, and use it as a guide for safe practices on and off campus. The EWU Police Department sends this report via email to every enrolled student and current employee on an annual basis, to notify them that the report is available. The email includes a summary of the contents of the report, and the web address where the report can be accessed online.

The report is available online at <https://inside.ewu.edu/police/crime-data/annual-security-and-fire-safety-report/>. A physical copy can be requested in person or in writing from the EWU Police Department at 609 W 7<sup>th</sup> St, Cheney, WA 99004, or by calling (509) 359-6498.

# Message from the Director of Public Safety/ Chief of Police

Dear University Community:

Welcome to Eastern Washington University. Our police department has 16 commissioned police officers who patrol and protect our campus community 24 hours a day, year-round. Our department's primary jurisdiction is the 325-acre campus, which includes a population of over 12,600 students and 1,350 staff members.

Community oriented policing is at the heart of our success here in Eagle Country. The EWU Police Department is committed to building relationships with community members while providing the highest level of service to keep our citizens safe. We are optimizing our outreach efforts to provide more opportunities for our campus community to interact with our officers. Our community partnerships are established through the daily efforts of our officers and support staff to maintain the confidence of those we serve.

We have programs designed to enable our students and staff to be more informed, aware and active in the safety and security aspect of our campus community life, such as: 911 Code Blue Light Stations, Eagle Walks for students and staff, our vehicle unlock and battery jump programs, and the Anonymous Tip Line telephone number 509.359.4286, just to list a few. We also provide staff and students with training programs that teach personal safety methods and techniques that may be helpful if faced with an emergency on or off campus.

Every member of the EWU community should be familiar with the services offered by the EWU Police Department, which are detailed on our website, and take advantage of them. Individuals should be proactive in their safety by being aware of their surroundings, staying informed and using good judgment. We encourage our community members to act in partnership with our department to address crime and security issues on campus. ***If you see something, say something!***

Thank you for taking the time to review the Annual Security and Fire Safety Report. I encourage you to consider the information provided in this report and ways that we can work together to keep our campus safe and secure. Don't hesitate to contact the Eastern Washington University Police Department if you need help or more information about our services.

Sincerely,

Tim Walters  
Director of Public Safety/Chief of Police



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# Introduction

Eastern Washington University (EWU) is a regional, comprehensive public university located in Cheney, Washington, with programs offered at campuses in Cheney, Spokane and other locations throughout the state. On the EWU Cheney campus, campus safety and security are shared responsibilities. Many departments are dedicated to making the campus a safer place to live and work. The University relies on every community member to contribute to the safety and security on campus by reporting crime and suspicious activities in a timely manner and using common sense when going about daily activities. The following information is provided to share our commitment to the security of our community, and to provide information about our campus security policies and procedures, safety programs and resources

## **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**

Access to campus safety and security information is critical for prospective students and their families when choosing the right college or university to attend, and for faculty and staff who are deciding where to work and build a career. It is equally important for current students and employees to have access to this information while studying and working at EWU. In 1990, Congress enacted the Crime Awareness and Campus Security Act, amending the Higher Education Act of 1965. Further amendments in 1998 renamed it the Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act, also known as the Clery Act. All public and private postsecondary institutions that participate in Title IV student financial assistance programs must comply with the Clery Act and its mandates.

The 2018 Annual Security and Fire Safety Report is provided in accordance with the Clery Act. It is required that a copy of Eastern Washington University's Clery Act Report be provided to each employee and student, as well as each prospective employee and student. This report includes statistical information for 2018 and the two previous calendar years concerning reported crimes which occurred on EWU's campus, in certain off-campus buildings or properties owned or controlled by EWU and on public property within, or immediately

adjacent to and accessible from, EWU's campus. The report also includes institutional policies relating to campus security issues, such as policies and/or procedures regarding sexual assault, alcohol use, and the Drug-Free Schools Act, as well statements of fire safety policies and procedures and includes EWU's fire safety statistics for the past three calendar years.



# The EWU Police Department

Eastern Washington University Police Department (EWUPD) is a fully commissioned law enforcement agency. As commissioned officers, they have authority to arrest and the ability to act upon probable cause, conduct search and seizures, and to investigate criminal activity. As a law enforcement agency, they have access to state and federal criminal history records and criminal intelligence. This enhances their ability to provide a greater level of protection. The EWU Police Department is better able to serve the EWU community by partnering with local, state, and federal law enforcement agencies to keep informed on current trends and criminal activity, with an emphasis on public service.

The EWU Police Department has adopted community policing as a department-wide philosophy. Community policing is a collaboration between police and the community that helps to identify and solve community problems, involving all members of the community as active allies to enhance safety. EWUPD is optimizing outreach efforts to build trust and legitimacy by treating people with dignity and respect; giving individuals “voice” during encounters; being neutral and transparent in decision making; and conveying trustworthy motives. Pursuant to the President’s Task Force recommendations, EWUPD is striving to create a workforce that reflects the community it serves, and contains a broad diversity including race, gender, language, life experience and cultural background to improve understanding and effectiveness in dealing with all communities.



As part of EWU Police Department’s emphasis on public service to the university community,

they provide services such as vehicle and door unlocks, vehicle battery jumps, lost and found services, criminal and non-criminal fingerprinting, bicycle registration, training, vehicle safety checks, engraving of valuables and other public services. To assist the commissioned officers, there is a student cadet program. The cadets help patrol and check campus property at night, secure buildings, perform safety walks through parking lots, and when available, escort community members on campus (Eagle Walks), as well as providing assistance at campus events. The EWU Police Department has the following personnel:

## Department Personnel

### Administration

Director of Public Safety/Chief of Police	1
Deputy Chief	1
Lieutenant	1
Administrative Assistant	1
Emergency Management Consultant	1

### Commissioned Officers

Sergeants	3
Detective/Investigator	1
Patrol Officers	9
K9 Officer	1

### Student Assistants

Police Cadets	6
Office Assistant	1



## Mission, Values, and Goals

**Mission** - We are committed to continuously working in partnership with our diverse campus community so together we may foster trust, reduce incidents of crime and promote safety through education and enforcement.

**Values** – Treat all people fairly and with respect. Foster a mutually-beneficial relationship with the public. Provide fair, impartial and professional community-based policing by exemplifying the highest standard of conduct.

**Goals** - To serve the University community by protecting life and property. To ensure all persons are treated fairly and with respect, while preserving State and Federal laws. To encourage unity and the appreciation of cultural and racial diversity for all members of the University community.

## Location of University Police

The Eastern Washington University Police Department is located in the Red Barn at 609 W 7<sup>th</sup> Street in Cheney, WA. The Red Barn administrative operations are conducted during normal business hours, 8:00 am to 5:00 pm, Monday-Friday and the administrative office can be reached at 509.359.6498. Non-emergency police assistance can be obtained any time by calling the Crime Check line at 509.359-7676. For emergency situations, call 911.



## Working Relationships

The EWU Police Department maintains a close working relationship with Cheney Police Department (CPD) and Spokane County Sheriff's Office; EWUPD occasionally works with other law enforcement agencies, including the Washington State Patrol, FBI, Airway Heights PD, and Liberty Lake PD. There is an Interlocal Agreement for computer aided dispatch (CAD), records management and mobile applications through Spokane County. EWUPD has an agreement with Cheney Police Department for record data entry and hit confirmation services. These agencies share information for investigation purposes regarding criminal activity on and off campus, including incidents occurring at off-campus facilities owned by student organizations recognized by EWU, to ensure the safety and well-being of all Eastern Washington University community members. In addition, EWUPD personnel attend recurrent formal and informal meetings and trainings with state, county, local and federal law enforcement agencies. The prosecution of criminal offenses, both felony and misdemeanor, are conducted at the Municipal, Superior, and Federal Courts in Cheney and Spokane.



# Reporting Procedures

## General Procedures for Reporting a Crime or Emergency

To promote campus safety, comply with federal law, and protect people and property from future crime, crimes should be reported to the EWU Police Department. Per EWU Policy 603-01 (Campus Safety, Security & Crime Prevention), all employees, except licensed professional mental health counselors, are mandated to report any crime that they have knowledge of that occur on campus or University leased facilities, to the police or a university campus security authority (CSA). In addition to notifying EWUPD, all employees, except licensed mental health counselors, who become aware of an incident or complaint of sexual harassment or sexual misconduct that involves a student must report it to the Title IX Coordinator or a Deputy Title IX Coordinator within 24 hours of becoming aware of the matter.

### TO REPORT A CRIME

Crimes or emergencies on campus should immediately be reported to EWUPD by dialing:

**Emergency: 911**  
**Non-Emergency: 509-359-7676**

Cheney crimes occurring off-campus can be reported by calling:

**Emergency: 911**  
**Non-Emergency: 509-498-9235**

If you are the victim of a crime on campus, or if you witness a crime, report it immediately. Remember, a crime that is not reported helps no one. Witnesses to crimes are highly encouraged to report any crimes they observe, as the victim may be unwilling or unable to do so. Your information may assist the police in making an arrest or aiding with the saving of a life and the recovery of property.

## Anonymity and Confidential Reporting

If you are the victim of a crime and do not want to pursue criminal action, or you are a witness to a crime and do not want to reveal your identity, you may make a confidential report of the incident to EWU Police Department. The EWU Police Department maintains an Anonymous

Tip Line (509.359.4286) and an online reporting form (<https://inside.ewu.edu/police/report-a-crime/>) for individuals who wish to report a crime and remain anonymous. The purpose of a confidential report is to maintain the reporting individual's confidentiality, while helping EWU Police Department protect the safety of the community. This information also helps the university maintain accurate records of incidents occurring on campus, to determine if there are trends or a pattern of crime, and alert the campus community to potential dangers when appropriate.

### ANONYMOUS TIP LINE

EWUPD has an anonymous tip line for anonymous report of security and safety related concerns, and to provide EWUPD with "tips" about criminal incidents on campus. **Tip Line: 509-359-4286**

Additionally, tips can be reported via the online crime reporting form at <https://inside.ewu.edu/police/report-a-crime/>

Do not use the Tip Line to report emergency situations. **For emergencies call 911.**

To facilitate the investigative process and protect the privacy of those involved, information gathered by EWU Police will be maintained in a confidential manner to the fullest extent possible during the pendency of a criminal investigation. Per RCW 42.56.240, complainants, victims and witnesses can request nondisclosure when a complaint is filed to exempt their identity from public disclosure. In the event of a nondisclosure request, police will take all reasonable steps to investigate the allegation without disclosing the name of the victim/witness to the extent allowed by state and federal law. Ultimately, the university cannot ensure confidentiality of victim and witness names, because legal and contractual obligations may require disclosure.

### Code Blue Stations

Dedicated emergency phones can be found at various outdoor locations throughout the campus. Locations of the stations can be found at:

<http://www.wtb.wa.gov/Documents/EWUCheneyCampusMapNew.pdf>

A map of code blue stations is below:



These stations are for the protection of persons on campus, and may be used to report suspicious activity, crimes in progress or any emergency situation. These phones are push-button operated and are topped by distinctive blue lights for easy identification. They provide a direct, open connection to 911. A dispatcher will identify the location of the phone being used, even if nothing is said by the user, and will dispatch police personnel as necessary. If possible, stay at the unit and give information to the operator until help arrives. If you leave the area before talking to the operator, it will delay our ability to assist you. Remain calm, give the information into the speaker and follow instructions given by the operator. Help will arrive as soon as possible. False reporting by activating a Code Blue station is a crime and will be treated accordingly.



## University Response

The University President has the ultimate authority relating to all issues and incidents related to campus safety and security. The President may, as deemed necessary, take immediate action to ensure the safety and security of the campus and community. The Director of Public Safety keeps the President apprised in times of emergent situations on campus, and directs the EWU Police Department. The EWU Police Department has primary responsibility for crime reporting, campus safety, safety notifications, crime prevention training and awareness, and emergency management.

The EWU Police Department responds to all reported incidents of violence on campus and intervene as necessary to protect the safety of all persons and property. Student Affairs assists EWU Police in responding to safety concerns involving students, addressing any criminal behavior engaged in by students as appropriate under the student conduct code, and providing students with crime prevention training and materials. Human Resources assists EWU Police and supervisors in responding to safety concerns in the workplace, facilitates appropriate responses to reported incidents of criminal behavior by employees through professional development, investigation and/or discipline, and ensures all new employees receive crime prevention training and materials as required by policy. Records and Registration ensures each student is provided with campus violence awareness information (including information regarding counseling services) by including such information in annual catalogs and/or quarterly course announcements.

# Timely Warning Notices

Campus-wide timely warning notices will be issued to students and employees for crimes that meet Clery Act criteria and that, in the judgment of the University President, the Director of Public Safety, or designee constitute a serious or ongoing threat to the health and safety of the EWU community. The decision to issue a timely warning is decided on a case-by-case basis, in light of the facts surrounding a crime, including factors such as the nature of a crime, continuing danger to the campus community and the possible risk of compromising law enforcement efforts. Anyone with information warranting a timely warning notice should report the circumstances to the EWU Police, by calling 509.359.7676, or in an emergency by dialing 911.

The University is not required to provide a timely warning for crimes reported to licensed professional counselors at EWU's Counseling and Psychological Services (CAPS) or for non-Clery reportable crimes. Licensed professional counselors at CAPS are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis, if and when they deem it appropriate.



## Timely Warning Notice Procedures

Timely warnings are issued by the Director of Public Safety once pertinent information is made available. The Director of Public Safety will decide the method(s) to be used for the timely warning, and is responsible for ensuring distribution of timely warning notices to the University community. The Director of Public Safety or designee will create the message using available information on a case-by-case basis, and will generate the notifications or direct other staff, such as the Public Information Officer, Deputy Police Chief, or Administrative Assistant to generate the messages. If the threat posed is immediate, the University will follow the emergency notification procedures (described in the Emergency Response and Evacuations chapter).

Timely warnings may be issued through several means of communication, such as: the snow line (509) 359-7669, campus-wide email, the EWU Alerts System, @EWUPolice twitter feed, Facebook, messages visible on computer screens logged into the University network system, and other electronic communication channels. Additionally, depending on the circumstances, warnings may also be issued through any or all of the following:

- Notice posted on the EWU Emergency Information web page:  
<https://www.ewu.edu/emergency/>
- EWU Timely Warning history web page:  
<https://inside.ewu.edu/police/ewu-timely-warnings/>
- Written notice through inter-campus mail systems
- Classroom announcements by faculty
- Notices posted in university facilities and other public places

## Content of a Timely Warning

All Timely Warnings should include, at a minimum, the following information, if available and/or appropriate:

- What the reported offense is;
- Description and name of suspect(s) if known;

- Description of what happened including such things as location, date(s), time of day/night, behavior of suspects, etc.; and
- Information that promotes safety, and that would aid in prevention of similar crimes.

Including the name of a suspect in a timely warning is not a violation of the Family Education Rights and Privacy Act if release of such information is taken from a law enforcement record or, if it is contained in an education record, or, if it is contained in an education record, if release of such information is necessary to protect the health or safety of others in an emergency situation. Timely warnings will not jeopardize the confidentiality of the victim(s), as required by the Reauthorization of the Violence Against Women Act of 2013.

Campus safety information for students at the EWU Spokane Campus is available at <http://spokane.wsu.edu/campusalert/>. All other distant learning locations have separate notification processes. Please see their campus websites or contact those locations for the appropriate information regarding emergency notification; these numbers can be found on page 95.

# Security of and Access to Campus Facilities

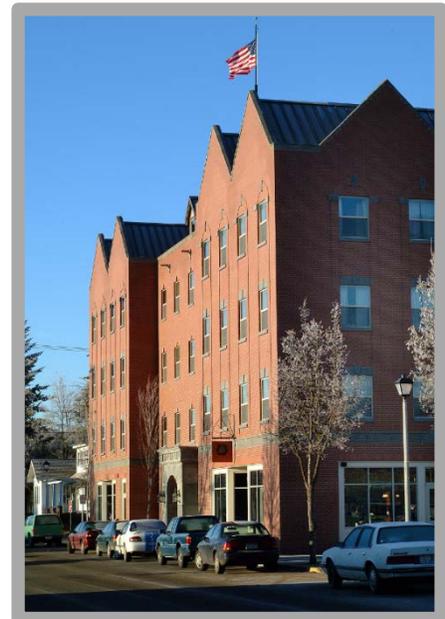
## Academic and Administrative Buildings

Academic and Administrative buildings are open and accessible during business hours, on schedules that vary by building. Some of the building locks are controlled automatically through the Access Control Systems, and some are locked manually. EWU Facilities Maintenance maintains oversight and maintenance of all lock systems including electronic card access. Facilities Maintenance and the University Key shop will work with individual departments to create satisfactory Departmental Access Systems for their individual needs.

Buildings are checked periodically throughout the night by EWU Police officers and cadets. Once facilities are locked, only authorized personnel with assigned key access may lawfully enter. In the event that a campus facility, including a residence hall, is under maintenance or construction, the contractor of the project is required by the university to provide security for the facility.

## Residence Halls

All doors to residential areas are locked 24-hours a day. To discourage unwanted visitors from entering the building, it is important that students do not prop open exit doors. If a student sees someone they do not know to be a resident, the student should ask if he/she belongs in the building. It is also recommended that students keep their room door locked at all times. In addition, all overnight guests must register at the hall office. It is also recommended for students to close and lock doors and windows while they are out of the room to prevent theft. When living on the lower floors of the building, it is particularly important to lock windows.



Hours of operations vary between buildings. Some of the residence halls may extend the hours on weekdays and weekends. Each residence hall has desk operations that start at 12 pm. Each hall has an on-call staff member that comes on at 7 pm and does safety and security rounds in the evenings. In addition, EWU Police and staff will intermittently rove the building throughout the day/night. Community Advisors (CAs) will ask students to comply with the Housing and University policies and will refer instances of policy violations to the EWU Police or staff on call.

In addition to residence halls, there are on-campus student apartment complexes with individual managers. The occupants regulate access to each apartment.

### **Facilities Maintenance**

Campus security systems, including lighting, alarms, locks and code blue stations are actively checked and maintained. EWU Police officers actively address identified safety issues, such as lighting, traffic and pedestrian safety, as well as ensuring that routine testing is performed on electronic safety/security systems such as the blue phones and panic buttons. Facilities Maintenance personnel conduct periodic checks of the campus and surrounding areas to identify and address safety concerns.



# Crime Statistics

The statistics in this report are published according to the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant federal law. Annual crimes statistics are also submitted to the Department of Education. The statistical information gathered by the Department of Education is available to the public through their website. For statistical purposes, crime statistics are recorded in the calendar year the crime was reported. Statistics are being reported per the 2016 Handbook for Campus Safety and Security Reporting.

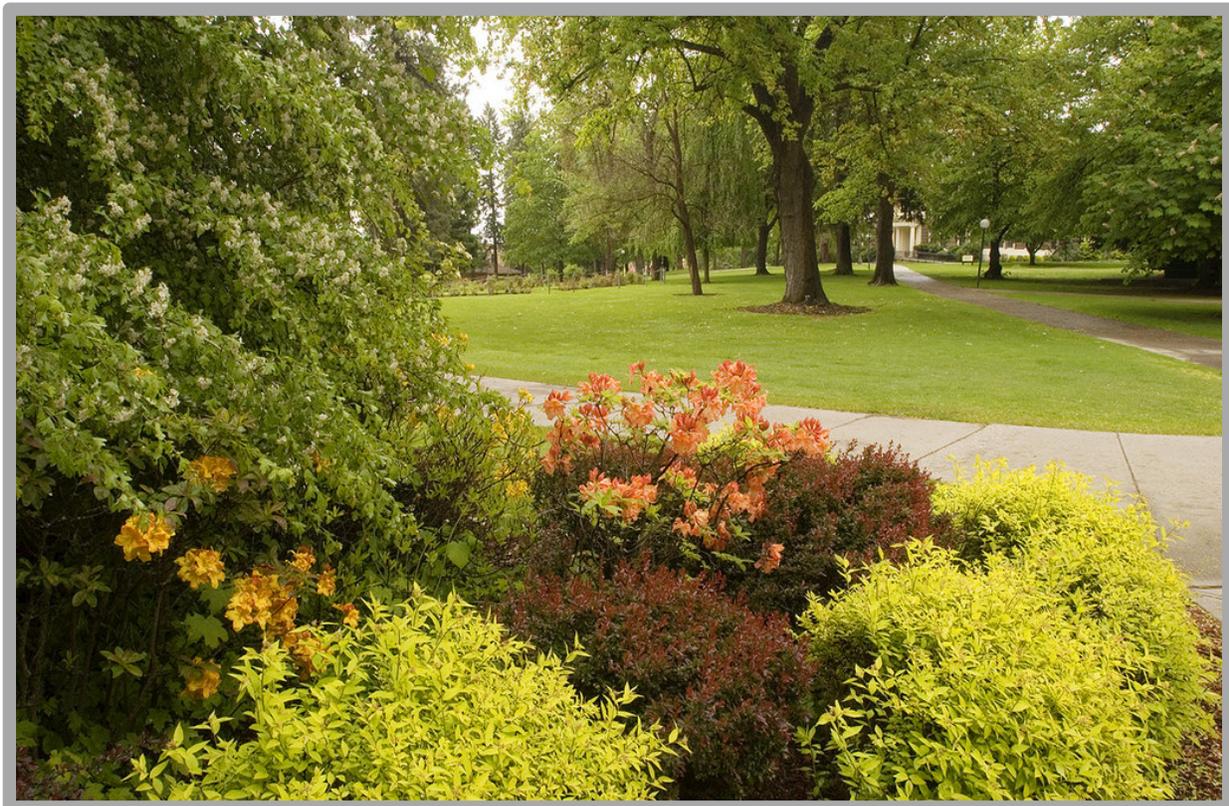
Eastern Washington University includes the three most recent years of crime statistics in this Annual Security Report (ASR), occurring within university geography. These statistics are based on crimes reported to the EWUPD. Additionally, a written request for statistical information is made on an annual basis to:

1. Local police departments
  - Cheney Police Department
  - Spokane County Sheriff's Office
  - Washington State Patrol
2. Branch campuses
  - WSU Spokane Campus Security
  - Bellevue College Department of Public Safety
  - Clark College Security/Safety Department
  - Everett Community College Security/North Puget Sound
3. Law enforcement agencies serving our distance learning locations
  - Seattle Police Department (North Seattle Community College)
4. Student Rights and Responsibilities, via Maxient; and
5. Non-police officials, who include Campus Security Authorities. A designated campus authority includes, but is not limited to, university deans, directors, department heads, residence life staff, and counselors.

The Director of Public Safety and Campus Security Survey Administrator prepare and distribute this report in cooperation with other University departments, including the Office of the

President, Student Affairs, Dean of Students Office, Student Rights and Responsibilities, Human Resources, Facilities, and Health, Wellness and Prevention Services.

In addition, the EWU Police Department maintains a daily crime and fire log. This log records all criminal incidents and alleged criminal incidents that are reported to EWU Police and occur within the EWU Police Department's patrol jurisdiction. The log also includes all fires reported in on-campus student housing. The Daily Crime and Fire Log is available for public inspection at the Red Barn during regular business hours, and online at <https://sites.ewu.edu/police/crime-data/daily-crime-log/>.



## Definitions of Categories

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another.

**Burglary:** The unlawful entry of a building or dwelling with intent to commit a crime against a person or property therein. This includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses.

**Dating Violence:** An act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

*[Dating violence is defined under Washington State law as a type of domestic violence. The definition of family or household members under Washington law includes those who have been or are in a dating relationship. A dating relationship is "is a social relationship of a romantic nature." Factors that the court may consider in making this determination include: (a) The length of time the relationship has existed; (b) the nature of the relationship; and (c) the frequency of interaction between the parties." RCW 10.99.020(3), (4); 26.50.010(3), (6).]*

**Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Disciplinary Referrals:** Individuals referred to Student Rights and Responsibilities (SRR) for liquor law, drug law and illegal weapons violations. The numbers include incidents that are reported via EWUPD incident reports and reports provided directly to OSRR from other members of the EWU community.

**Domestic Violence:** A felony or misdemeanor crime of violence committed by a current spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person that is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington; or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Washington.

*[Under state law, the crime of domestic violence is defined in RCW 10.99.020(5) as including but not limited to any of the following crimes when committed by one family or household member against another: (a) Assault in the first degree; (b) Assault in the second degree; (c) Assault in the third degree; (d) Assault in the fourth degree; (e) Drive-by shooting; (f) Reckless endangerment; (g) Coercion; (h) Burglary in the first degree; (i) Burglary in the second degree; (j) Criminal trespass in the first degree; (k) Criminal trespass in the second degree; (l) Malicious mischief in the first degree; (m) Malicious mischief in the second degree; (n) Malicious mischief in the third degree; (o) Kidnapping in the first degree; (p) Kidnapping in the second degree; (q) Unlawful imprisonment; (r) Violation of the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the person or restraining the person from going onto the grounds of or entering a residence, workplace, school, or day care, or prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location; (s) Rape in the first degree; (t) Rape in the second degree; (u) Residential burglary; (v) Stalking; and (w) Interference with the reporting of domestic violence.]*

**Drug Law Violation:** The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use,

growing, manufacturing and making of narcotic drugs. Possession of small amounts of marijuana by someone who is 21 or older is now permitted by state law and thus referrals for such possession, which is prohibited on campus, are not included in the statistics.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to physical attack.

**Larceny/Theft:** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Attempted larcenies are included.

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle, including joyriding.

**Murder/Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim. *The Washington State definition for rape is found in RCW 9A.44.*

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Stalking:** Engaging in a course of conduct directed at a specific person, including without limitation by means of following, monitoring, observing, surveilling, threatening or communicating to or about a person or interfering with a person's property, that would cause a reasonable person to fear for the person's safety or the safety of others or suffer significant mental suffering or anguish that may, but does not necessarily require, medical or other professional treatment or counseling.

*[Per RCW 9A.46.110, a person commits the crime of stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime he or she intentionally and repeatedly harasses or repeatedly follows another person; and the person being harassed or followed is placed in fear that the stalker intends to injure the person, another person, or property of the person or of another person. The feeling of fear must be one that a reasonable person in the same situation would experience under all the circumstances; and the stalker either intends to frighten, intimidate, or harass the person; or knows or reasonably should know that the person is afraid, intimidated, or harassed even if the stalker did not intend to place the person in fear or intimidate or harass the person.]*

**Statutory Rape** is sexual intercourse with a person who is under the statutory age of consent.

**Weapons Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

## Definitions of Geography

**On-Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

*Note: Statistics for university housing facilities are recorded and included in both the on-campus category and the on-campus residential only category.*

**Non-Campus Building or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** All public thoroughfares, streets, sidewalks and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus. Crime statistics do not include crimes that occur in privately owned homes or businesses adjacent to the campus boundaries.

The map below shows the border of the contiguous EWU Cheney Campus, otherwise known as EWU main campus. The EWU Police jurisdiction includes all properties that are part of the Cheney Campus. Any University owned or leased property in outlying areas in Cheney is patrolled jointly by both University and City police. The EWU properties owned on and around Badger Lake, and the research facility at Turnbull, are non-campus locations for reporting purposes.



EWU campus map: Blue lines outline on-campus property. The bright green outline shows EWU Police jurisdiction.

## EWU Cheney Campus Crime Statistics

EWU CHENEY CAMPUS CRIMINAL OFFENSE	YEAR	ON-CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
RAPE	2018	5	3	6	0
	2017	3	3	3	0
	2016	5	5	0	0
FONDLING	2018	1	1	0	0
	2017	1	1	0	0
	2016	4	4	0	0
INCEST	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
STATUTORY RAPE	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
ROBBERY	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
AGGRAVATED ASSAULT	2018	2	0	2	0
	2017	0	0	1	0
	2016	0	0	3	0
BURGLARY	2018	2	1	2	0
	2017	3	3	2	0
	2016	9	8	2	0

EWU CHENEY CAMPUS			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2018	1	0	2	0
	2017	0	0	5	0
	2016	5	0	0	1
ARSON	2018	0	0	1	0
	2017	0	0	0	0
	2016	0	0	0	0
LIQUOR LAW ARRESTS	2018	28	22	0	5
	2017	89	72	0	8
	2016	83	62	0	4
LIQUOR LAW VIOLATIONS-REFERRALS	2018	63	62	0	0
	2017	51	51	0	1
	2016	81	79	2	0
DRUG LAW ARRESTS	2018	27	21	0	0
	2017	49	46	0	6
	2016	37	29	1	9
DRUG LAW VIOLATIONS-REFERRALS	2018	19	19	0	0
	2017	46	45	0	2
	2016	41	38	3	2
ILLEGAL WEAPONS POSSESSION ARRESTS	2018	0	0	1	0
	2017	0	0	0	0
	2016	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

EWU CHENEY CAMPUS			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2018	4	4	0	0
	2017	9	7	0	0
	2016	4	3	6	0
DATING VIOLENCE	2018	3	3	1	0
	2017	1	1	0	0
	2016	1	1	0	0
STALKING	2018	6	1	0	0
	2017	5	1	0	0
	2016	2	1	0	0

There were two unfounded crimes in 2016, two unfounded crimes in 2017, and two unfounded crimes in 2018.

## EWU Spokane Crime Statistics – Controlled by WSU

EWU SPOKANE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
MURDER/NON- NEGLIGENT MANSLAUGHTER	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
NEGLIGENT MANSLAUGHTER	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
RAPE	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
FONDLING	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
INCEST	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
STATUTORY RAPE	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
ROBBERY	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
AGGRAVATED ASSAULT	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
BURGLARY	2018	0	-	0	0
	2017	4	-	0	0
	2016	4	-	0	0

EWU SPOKANE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2018	1	-	4	1
	2017	1	-	0	1
	2016	0	-	1	0
ARSON	2018	0	-	0	0
	2017	1	-	0	0
	2016	0	-	0	0
LIQUOR LAW ARRESTS	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
LIQUOR LAW VIOLATIONS-REFERRALS	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
DRUG LAW ARRESTS	2018	1	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
DRUG LAW VIOLATIONS-REFERRALS	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2018	0	-	1	0
	2017	0	-	0	0
	2016	0	-	0	0

EWU SPOKANE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2018	0	-	0	1
	2017	0	-	0	0
	2016	1	-	0	1
DATING VIOLENCE	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
STALKING	2018	1	-	0	0
	2017	0	-	0	0
	2016	0	-	1	0

There were no unfounded crimes on the EWU Spokane Campus in 2016, 2017 or 2018.

The following link provides access WSU Spokane's Annual Security Report:

<https://spokane.wsu.edu/campus-security/clery-report/>

EWU at Bellevue College Campus – Controlled by Bellevue College

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
NEGLIGENT MANSLAUGHTER	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
RAPE	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
FONDLING	2018	-	-	-	-
	2017	2	-	0	0
	2016	1	-	0	0
INCEST	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
STATUTORY RAPE	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
ROBBERY	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
AGGRAVATED ASSAULT	2018	-	-	-	-
	2017	1	-	0	0
	2016	4	-	0	0
BURGLARY	2018	-	-	-	-
	2017	4	-	0	0
	2016	0	-	0	2

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2018	-	-	-	-
	2017	2	-	0	4
	2016	4	-	0	4
ARSON	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
LIQUOR LAW ARRESTS	2018	-	-	-	-
	2017	0	-	0	0
	2016	2	-	0	1
LIQUOR LAW VIOLATIONS-REFERRALS	2018	-	-	-	-
	2017	3	-	0	0
	2016	1	-	0	0
DRUG LAW ARRESTS	2018	-	-	-	-
	2017	0	-	0	1
	2016	1	-	0	1
DRUG LAW VIOLATIONS-REFERRALS	2018	-	-	-	-
	2017	5	-	0	0
	2016	10	-	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2018	-	-	-	-
	2017	0	-	0	0
	2016	0	-	0	0

BELLEVUE COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2018	-	-	-	-
	2017	0	-	0	0
	2016	1	-	0	2
DATING VIOLENCE	2018	-	-	-	-
	2017	1	-	0	0
	2016	1	-	0	0
STALKING	2018	-	-	-	-
	2017	4	-	0	0
	2016	6	-	0	0

At the time of publication, EWU Police Department had not received 2018 crime stats from Bellevue College. These stats will be published in next year's report.

Bellevue College's ASR can be viewed at:

<https://www.bellevuecollege.edu/publicsafety/information/annual-security-report/>

EWU at Clark College Campus – Controlled by Clark College

CLARK COLLEGE CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
MURDER/NON- NEGLIGENT MANSLAUGHTER	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
NEGLIGENT MANSLAUGHTER	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
RAPE	2018	0	-	1	1
	2017	0	-	0	0
	2016	0	-	0	0
FONDLING	2018	1	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
INCEST	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
STATUTORY RAPE	2018	0	-	0	1
	2017	0	-	0	0
	2016	0	-	0	0
ROBBERY	2018	0	-	0	1
	2017	0	-	0	1
	2016	0	-	0	0
AGGRAVATED ASSAULT	2018	0	-	3	6
	2017	0	-	0	4
	2016	2	-	1	0
BURGLARY	2018	2	-	2	0
	2017	0	-	0	0
	2016	0	-	0	0

CLARK COLLEGE			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2018	5	-	6	1
	2017	0	-	0	4
	2016	6	-	3	0
ARSON	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
LIQUOR LAW ARRESTS	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
LIQUOR LAW VIOLATIONS-REFERRALS	2018	2	-	0	0
	2017	2	-	0	0
	2016	0	-	0	0
DRUG LAW ARRESTS	2018	1	-	3	1
	2017	0	-	0	1
	2016	0	-	0	0
DRUG LAW VIOLATIONS-REFERRALS	2018	1	-	0	0
	2017	1	-	0	0
	2016	0	-	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2018	0	-	3	0
	2017	0	-	0	0
	2016	0	-	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0

CLARK COLLEGE					
CRIMINAL OFFENSE	YEAR	ON-CAMPUS	RESIDENTIAL FACILITIES (subset of on-campus)	NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2018	0	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0
DATING VIOLENCE	2018	2	-	1	0
	2017	0	-	0	0
	2016	0	-	0	0
STALKING	2018	3	-	0	0
	2017	0	-	0	0
	2016	0	-	0	0

No crimes were unfounded in 2016, 2017 or 2018.

Clark College's ASR can be viewed at:

<http://www.clark.edu/campus-life/student-support/security/report.php>

EWU at North Puget Sound/Everett Community College – Controlled by  
Everett Community College

EVERETT CC CRIMINAL OFFENSE	YEAR	ON- CAMPUS	RESIDENTIAL FACILITIES (subset of on- campus)	NON- CAMPUS	PUBLIC PROPERTY
MURDER/NON- NEGLIGENT MANSLAUGHTER	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
NEGLIGENT MANSLAUGHTER	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
RAPE	2018	-	-	-	-
	2017	2	1	0	0
	2016	1	1	0	0
FONDLING	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
INCEST	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
STATUTORY RAPE	2018	-	-	-	-
	2017	0	0	0	0
	2016	1	0	0	0
ROBBERY	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
AGGRAVATED ASSAULT	2018	-	-	-	-
	2017	1	0	0	0
	2016	0	0	0	0
BURGLARY	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0

EVERETT CC			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
MOTOR VEHICLE THEFT	2018	-	-	-	-
	2017	4	0	0	0
	2016	3	0	0	0
ARSON	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
LIQUOR LAW ARRESTS	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
LIQUOR LAW VIOLATIONS-REFERRALS	2018	-	-	-	-
	2017	5	5	0	0
	2016	2	2	0	0
DRUG LAW ARRESTS	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
DRUG LAW VIOLATIONS-REFERRALS	2018	-	-	-	-
	2017	7	7	0	0
	2016	2	2	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	2018	-	-	-	-
	2017	0	0	0	0
	2016	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS-REFERRALS	2018	-	-	-	-
	2017	0	0	0	0
	2016	1	0	0	0

EVERETT CC			RESIDENTIAL FACILITIES (subset of on-campus)		
CRIMINAL OFFENSE	YEAR	ON-CAMPUS		NON-CAMPUS	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2018	-	-	-	-
	2017	1	0	0	0
	2016	1	0	0	0
DATING VIOLENCE	2018	-	-	-	-
	2017	3	3	0	0
	2016	0	0	0	0
STALKING	2018	-	-	-	-
	2017	2	0	0	0
	2016	4	0	0	0

At the time of publication, EWU Police Department had not received 2018 crime stats from North Puget Sound/Everett Community College. These stats will be published in next year's report.

Everett Community College's ASR can be viewed at:

<https://www.everettcc.edu/administration/cwt-security/security>

# Hate Crimes

Eastern Washington University strives to foster a safe and healthy learning environment that embodies diversity and inclusion of all members of the EWU community. Hate crime statistics are separated by category of prejudice. The numbers for the Clery crime offenses are reported as part of the overall statistics each year. Exceptions to this are the addition of Simple Assault, Intimidation and any other crime involving bodily injury that isn't already included in the required reporting categories. If a hate crime occurs in an incident involving Intimidation, Vandalism, Larceny, Simple Assault, or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the document. Note: A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias.

If the facts of a case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's race, sexual orientation, gender, religion, ethnicity, national origin, gender identity or disability, the crime is then also classified as a hate/bias crime.

## **Hate Crimes - EWU Cheney Campus**

In 2016, there was one vandalism/destruction of property reported on campus characterized as religion based. In 2017, there was one Intimidation report on campus based on gender identity. There were no reported hate crimes in 2018.

## **Hate Crimes - EWU Spokane Campus**

There were no reported hate crimes for the years 2016, 2017 or 2018 at EWU's Spokane Campus.

## **Hate Crimes - Bellevue College**

There were three hates crimes reported on Bellevue College's main campus in 2016 in on-campus geography. One was fondling characterized as gender bias. There was on report of intimidation based on race. There was one vandalism/destruction of property characterized as sexual orientation bias. There were no reported hate crimes in 2017. Hate crimes for 2018 will be added to the report when received, and published in next year's report.

## Hate Crimes - Clark College

There were no hate crimes reported at Clark College in 2016. In 2017, three Vandalism/Destruction of Property crimes were reported; one was characterized as race bias, one was religion bias, and one was based on sexual orientation. There were no hate crimes at Clark College in 2018.

## Hate Crimes - North Puget Sound/Everett Community College

No hate crimes were reported to EWU Police by North Puget Sound/Everett Community College for the years 2016, 2017 or 2018.



# Crime Prevention

## Crime Prevention Programs

The EWU Police Department offers activities and programs to inform students and employees about crime prevention and safety, to provide methods for protecting themselves, and to train them on how to respond in emergency situations. A common theme of all awareness and crime prevention programs is to encourage students and employees to be responsible for their own safety and for the safety of others on campus.

Crime prevention programs are sponsored by various campus organizations throughout the year. Incoming students attend presentations and participate in programs describing security, public safety and fire safety during firstSTEP orientations from June through August. New employee orientation includes the distribution of crime prevention materials to all new employees.

The *Shots Fired on Campus* training is a mandatory video and discussion for all incoming freshmen students to inform them of safety and evacuation procedures if there is an active shooter on campus.

## *TIPS FOR YOUR SAFETY*

- Report all suspicious activity to EWUPD immediately.
- Always lock the door to your residence hall room, whether you or not you are in the room.
- Never leave valuables unattended.
- Limit your alcohol consumption and leave social functions that get too loud, crowded, or have too many people drinking excessively.
- Be aware of your surroundings.
- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with where emergency phones are installed on the campus.
- Take major, public paths rather than less populated shortcuts.
- Avoid dimly lit places and talk to campus services if lights need to be installed in an area.
- Avoid putting headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Carry a noisemaker (like a whistle) on your keychain.
- Pepper spray is allowed on campus.
- Carry a small flashlight on your keychain.

*Critical Incident Response* training is offered on an as-needed basis, but occurs at least quarterly and informs employees about violence prevention, control, reporting and response on campus. A New Faculty and Staff Policy Workshop is held in spring and fall, for all new employees hired in the preceding six months, and covers campus safety, security and crime prevention. Office safety walk-throughs are provided upon request.

In addition to training and awareness sessions, crime prevention information is also provided to students and employees through crime prevention materials, security alert posters, displays, videos and other media. The EWU Police produce several of these items, including a student campus security brochure, emergency response flipcharts, and an emergency management plan. Items may be obtained at the EWU Police Department, Human Resources, or Admissions. You may also request copies by calling 509.359.6498 or writing EWU Police Records, 609 W 7<sup>th</sup> St, Cheney, WA 99004. Residence hall safety tips are provided weekly during the academic year via Twitter at @EWUPolice. Additional information about the campus Safety programs offered can be found at: <https://inside.ewu.edu/police/police-services/training-and-classes/>.

## **Alcohol and Drug Education Programs**

EWU Police Department offers alcohol and drug awareness presentations to students at least twice per year, and upon request. Health, Wellness & Prevention Services (HWPS) at Eastern Washington University offers a variety of alcohol and drug abuse prevention and awareness programs to students. Presentations and outreach are provided by both professional staff and peer health educators. Alcohol and drug abuse prevention opportunities include presentations for campus groups, on-line education modules, and information through outreach services.

More information is available at <https://sites.ewu.edu/bewell>.

Alcohol education programs offered by HWPS include:

- Targeted alcohol education presentations to new students during Fall quarter through First Year Experience classes, Sorority and Fraternity Life, and classes for all first year student-athletes.
- Alcohol Conduct Class, for those students that violate the code of conduct as it relates to alcohol, covers information on: Standard serving size, blood alcohol content, low risk drinking strategies, and alcohol poisoning.

- Alcohol Awareness Week during fall quarter, that offers a variety of education and awareness building opportunities. This coincides with National Collegiate Alcohol Awareness Week, and provides information on: Serving sizes, high risk drinking, being a designated driver, educational partnership with local bars, and social media outreach.
- Marijuana Conduct Class, for those students that violate the code of conduct as it relates to marijuana, is done in small groups through a motivational interviewing framework.

Additional information about the programs offered is available in the University's biennial alcohol and drug report.



## Eagle Walks

The EWU Police Department provides Eagle Walks (safety escorts) for students, faculty and staff walking on or near the Cheney campus. The program's intent is to get students, faculty and staff safely to their destinations on campus or within a close proximity of the campus during the hours of darkness. This service is limited to the availability of cadet patrols or police officers. Before calling for an escort, please seek assistance from a friend, roommate or colleague. If returning home or to your residence hall after dark, it is best to preplan your departure. Avoid secluded areas, call home or your destination to let someone know you are leaving and the route you are taking, and always try to walk in groups or pairs. However, people who are not able to get assistance elsewhere should not hesitate to call for a police escort.

To receive this service, call the Eastern Washington University Police at 509.359.7676. If there is an available escort, the caller will be told who the escort will be and receive instructions as to where and when to meet him or her.

## Operation ID and Bicycle Registration

EWU Police Department offers Operation ID services, in which serial numbers or driver's license numbers can be engraved on items of value. Bicycle registration is recommended for faculty, staff and students who ride on the EWU Campus, because bicycles can be a target of theft. Registration is an aid for recovery of a bicycle that is stolen, and it is free and easy. Bicycles can be registered online at <https://inside.ewu.edu/police/police-services/bicycle-registration/>. In addition, keep your bike locked to a bike rack at all times and check it often.



## Self-Defense Classes

The EWU Police Department provides free self-defense classes to students, faculty, staff and the community to train both men and women in basic self-defense techniques and offer viable

options when confronted with various threats of violence and aggression.

Classes help with the following:

- Identifying an imminent attack
- Close quarters defensive tactics
- Defeating attacks from behind
- Creating opportunities for acquiring assistance during an attack
- A multitude of other self-protection skill sets

These classes will help create a new set of awareness, assertiveness verbal confrontation skills, and safety strategies, and provide techniques that enable you to prevent, escape, resist, and survive attacks.



EWU Police Department typically offers self-defense training three to four times per year, and classes are posted at <https://inside.ewu.edu/police/police-services/training-and-classes/>. Self-defense courses can also be requested for a group by calling (509) 359-7914.

## Vehicle Safety Checks

Two weeks before winter break, EWU Police Department conducts vehicle safety checks. This service includes a check of windshield wipers, tire tread, tire pressure, fluid levels and lights so that any issues can be addressed before students drive home for the winter break. There are also drawings and giveaways of products to promote the safety of students while traveling.



# Missing Student Notification

If a member of the university community believes that a residential student may be a missing person, he or she should immediately notify a University official from the list below:

- EWU Police Department
- Dean of Students
- Professional Residential Life Staff Member
- Academic Department Chair
- College Dean
- Office of Student Affairs
- Office of Academic Affairs
- Human Resources Department
- University President's Office
- Director of Housing

A student may be a “missing person” if the person’s absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student’s welfare (EWU Policy 603-07).

Upon receipt of a report that a student may be missing, the EWU Police Department will investigate. Within 24 hours of determining that a student is missing, the EWU Police Department will notify the registered contact(s) for the student and local law enforcement. EWU Police will also initiate the notification procedures when a student has been missing for less than 24 hours, if circumstances clearly indicate that the student is a missing person (e.g., witnessed abduction). If the student is under 18 years old and not emancipated, the EWU Police Department will notify the student’s custodial parent or legal guardian as soon as practicable and not later than 24 hours after the student is determined to be missing.

In cases involving missing persons, law enforcement personnel are best situated to provide information to the media that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be handled by the EWU Police Department, who may consult with the university's Marketing and Communications Department. All inquiries to the university regarding missing students, or information provided to any individual at the university about a missing student, shall be referred to the EWU Police Department.

In addition to listing an emergency contact, students are given the opportunity to designate an individual, or individuals, to be contacted by the University if the student is determined to be missing for more than 24 hours. This designation will remain in effect until changed or revoked by the student. If a student has identified such an individual, EWU will notify that individual as soon as practicable and not later than 24 hours after the student is determined to be missing. The student's confidential contact information will be accessible only by authorized campus officials and law enforcement, and will only be disclosed to law enforcement personnel in furtherance of a missing person investigation.

To report a missing student, please call (509) 359-7676.



## Response to Sexual Violence

The University takes its commitment to providing students and employees with a safe environment seriously. Threats and acts of violence on our campus and other property, and in university programs and activities, are prohibited. This prohibition includes sexual assault, domestic violence, dating violence and stalking by any student, staff member, faculty member or other person. These crimes are addressed in the Student Conduct Code, EWU Policy 603-01 (Campus Safety, Security and Crime Prevention), EWU Policy 402-01 (Sexual Misconduct and Title IX Responsibilities), and EWU Policy 402-04 (Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence). Community members are encouraged to report such conduct, and the university will address and investigate complaints in a prompt, fair and impartial manner.

**Violence** is the use of physical force with intent, effect, or reasonable likelihood of causing pain, harm, injury or damage to any person or property. The crimes of domestic violence, dating violence, and sexual assault are among those included in the term “violence.” **Threats** are words or actions intended, causing, or reasonably likely to cause pain, harm, injury or damage to any person or property. Stalking is one of the crimes included in the term “threats.”

**Dating Violence:** An act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

*[Dating violence is defined under Washington State law as a type of domestic violence. The definition of family or household members under Washington law includes those who have been or are in a dating relationship. A dating relationship is “is a social relationship of a romantic nature.” Factors that the court may consider in making this*

determination include: (a) The length of time the relationship has existed; (b) the nature of the relationship; and (c) the frequency of interaction between the parties.” RCW 10.99.020(3), (4); 26.50.010(3), (6).]

**Domestic Violence:** A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person that is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington; or any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the State of Washington.

[Under state law, the crime of domestic violence is defined in RCW 10.99.020(5) as including but not limited to any of the following crimes when committed by one family or household member against another: (a) Assault in the first degree; (b) Assault in the second degree; (c) Assault in the third degree; (d) Assault in the fourth degree; (e) Drive-by shooting; (f) Reckless endangerment; (g) Coercion; (h) Burglary in the first degree; (i) Burglary in the second degree; (j) Criminal trespass in the first degree; (k) Criminal trespass in the second degree; (l) Malicious mischief in the first degree; (m) Malicious mischief in the second degree; (n) Malicious mischief in the third degree; (o) Kidnapping in the first degree; (p) Kidnapping in the second degree; (q) Unlawful imprisonment; (r) Violation of the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the person or restraining the person from going onto the grounds of or entering a residence, workplace, school, or day care, or prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location; (s) Rape in the first degree; (t) Rape in the second degree; (u) Residential burglary; (v) Stalking; and (w) Interference with the reporting of domestic violence.]

**Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s UCR program:

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.

**Fondling:** The touching of the private parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is

incapable of giving consent because his/her age or because of his/her temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

*[Washington law does not define the term “sexual assault.” See chapter 9A.44 RCW for definitions of various sex offenses.]*

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress. “Course of conduct” means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property. “Reasonable person” means a reasonable person under similar circumstances and with similar identities to the victim. “Substantial emotional distress” means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

*[Per RCW 9A.46.110, a person commits the crime of stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime he or she intentionally and repeatedly harasses or repeatedly follows another person; and the person being harassed or followed is placed in fear that the stalker intends to injure the person, another person, or property of the person or of another person. The feeling of fear must be one that a reasonable person in the same situation would experience under all the circumstances; and the stalker either intends to frighten, intimidate, or harass the person; or knows or reasonably should know that the person is afraid, intimidated, or harassed even if the stalker did not intend to place the person in fear or intimidate or harass the person.]*

## Definition of Consent

Per EWU policy, consent means actual words or conduct indicating freely given agreement to sexual activity. Consent cannot be inferred from silence, passivity or lack of active resistance. There is no consent where there is a threat of force of violence or any other form of coercion or

intimidation, physical or psychological. Sexual activity is nonconsensual when one person is incapable of consent by reason of mental capacity, drug or alcohol use, illness, unconsciousness or physical condition. Washington state law defines consent as “at the time of the act of sexual intercourse or sexual contact there are actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.” RCW 9A.44.010(7).

### EWU Police Sexual Assault Response Commitment

Sexual assault, domestic violence, dating violence and stalking are very serious concerns of the EWU Police Department. If you feel you are a victim of a sexual assault on campus, the Department of Public Safety and Police Services will provide the following:

- We will meet with you privately, at a time and local place of your choice, to take your report.
- We cannot and will not notify your parents without your consent.
- We will treat you and your case with courtesy, sensitivity, dignity, understanding and professionalism.
- Our officers will not prejudge you, and you will not be blamed for what occurred.
- We will assist you in arranging for any necessary hospital treatment or other medical needs. We will also assist in emergency housing if needed.
- If you would feel more comfortable talking with a friend or advocate of your choice present, we will do our best to accommodate your request.
- We will fully investigate your case and will help you to achieve the best outcome. This may involve the arrest and full prosecution of the suspect responsible. You will be kept up-to-date on the progress of the investigation and/or prosecution.
- We will assist you in privately contacting counseling and other available resources.
- We will continue to be available to answer your questions, to explain the system and process involved (prosecutor, courts, etc.), and to be a listening ear if you wish.

We will consider your case seriously, regardless of your gender or the gender or status of the suspect.

### Reporting

EWU Police Department strongly advocates that any incidence of violence or threats, including sexual assault, domestic violence, dating violence or stalking, is reported to the police in an accurate and timely manner by calling 509.359.7676, or if it is an act of violence in progress or imminent threat, by calling 911. If the incident occurred off campus, and is being reported immediately, callers should dial 911. If time has passed, it is best to call the police where the incident occurred. Contacting an EWU Police officer will not obligate the victim to prosecute,

nor will it subject him or her to judgmental treatment. The police will help the victim obtain medical help and refer to advocates and other available resources. Victims of violence and/or threats may also decline to notify law enforcement authorities if they so choose.

When the police are notified of a sexual assault, domestic violence, dating violence or stalking incident they will meet with the victim privately at a time and location of his or her choosing. They will not notify the victim's parents without consent. They will help arrange for any necessary hospital or medical treatment and assist with getting emergency housing, if needed. They will help obtain private counseling and other available resources. The police will interview the victim and ask for a written statement so that they may fully investigate the matter.

Reports of this nature may also be made via email to [titleix@ewu.edu](mailto:titleix@ewu.edu). Incidents or complaints of sexual harassment, sexual violence, and interpersonal violence should also be reported to the Title IX Coordinator, Deputy Title IX Coordinator or designee.

All university employees (except licensed counselors at CAPS) who become aware of an incident or complaint of sexual harassment or sexual misconduct that involves a student must report it to the Title IX Coordinator or Deputy Title IX Coordinators within 24 hours of becoming aware of the matter.



Title IX Coordinator  
Investigations  
211 Tawanka Hall  
509-359-2021

Employees must report such complaints regardless of the victim's desire for the matter to remain confidential and regardless of whether a report is made with campus or local law enforcement. Mandatory reporting is not required when a person discloses sexual misconduct during a public awareness event, such as "Take Back the Night." Employees who are uncertain as to whether or not a disclosure is subject to mandatory reporting should contact the Title IX Coordinator. Mandatory reporting helps the university to respond effectively and prevent a hostile education and work environment.

Individuals who have been subjected to sexual misconduct have the option to report

anonymously. However, anonymous reports may affect or prevent EWU from conducting an investigation. Confidentiality may be requested but may not always be possible based on the circumstances of a particular case.

When a person informs a University official of a sexual assault, domestic violence, dating violence or stalking incident, the University is obligated to promptly investigate the incident. EWU police will follow up with the alleged victim or witness, and will assist any student who requests assistance in notifying the police. The victim is not obligated to pursue legal or university remedies and may choose to use any or all reporting options. Victims may pursue both a criminal complaint and an administrative complaint consecutively or concurrently. Per EWU policy, the university encourages students to report incidents of sexual misconduct without fear of consequences for having possessed or consumed alcohol and/or drugs at the time of the incident. The university' primary concern is to address student safety, discrimination and sexual misconduct. The university does not condone drinking, use of illegal drugs or other violations of law or university policy; however, the university generally will not pursue Student Conducts Code allegations against a complainant for alcohol or drug use and/or possession at the time of the reported sexual misconduct. This amnesty does not extend to other potential violations of the Student Conduct code. This limited amnesty is applicable only to university Student Conduct Code proceedings and is at the university's discretion. The University will report allegations of harassment or sexual misconduct to law enforcement or other authorities consistent with federal, state, and local law.

Upon receipt of a sexual misconduct complaint, the university may determine whether immediate, interim measures are necessary to protect the complainant from further harassment prior to completion of the investigation and resolution of the complaint. Appropriate steps may include, but are not limited to, separating the respondent from the complainant, adjusting schedules, placing an employee on administrative leave, providing counseling, and/or taking other action per WAC 172-121-140. If the university makes a preliminary determination that conduct in violation of this chapter has created a hostile work or learning environment, the university will take immediate action to stop the harassment, prevent its recurrence, and address its effects.

If the accused person is a student at the time of the incident, the complainant can file a complaint under the student conduct code with Student Rights and Responsibilities (SRR), the Title IX Coordinator or the Dean of Students. The director of SRR shall report all complaints that constitute any form of sexual misconduct to the university Title IX coordinator within twenty-four hours. If the accused person was not a student, a complaint may be filed with the Title IX Coordinator.

**The Dean of Students** will ensure that notifications of procedural protections are provided to students in accordance with the requirements of the Clery Act. The Title IX Coordinator will ensure the required notifications and protections are provided to employees and to students in cases where a student files a complaint against an employee or an employee files against another employee.

**The Title IX Coordinator** will ensure all complaints of sexual harassment and sexual and interpersonal violence are investigated in a prompt, thorough, and impartial manner. In the absence of extenuating circumstances, a sexual misconduct investigation should be completed within 90 days from the date the complaint is received by the university. Investigations involving employees will be handled in accordance with EWU Policy 402-04, Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence. Investigations involving students will be handled in accordance with the Student Conduct Code, Chapter 172.121 WAC. The Title IX Coordinator shall maintain a register of the number and types of sexual misconduct complaints received, the results of any investigations, interim measures taken, and the resolutions of student and employee conduct. This register will include reports of domestic and dating violence when there is a gender component to the complaint.

The Title IX Coordinator will periodically review incident details and university responses for consistency and sufficiency – and to assess whether the university is meeting its goal to promote a safe learning and working environment free from discrimination and harassment, including preventing future recurrence of such conduct and addressing the effects of such conduct on the university learning and work environments. The Title IX Coordinator provides training on Title IX and all types of conduct prohibited by EWU Policy 402-01.

Title IX of the Educational Amendments Act of 1972 covers individual rights and institutional responsibilities regarding discrimination on the basis of sex, which includes sexual harassment and sexual assault. Any person may file a Title IX complaint to address concerns that rights under this law have been infringed, by contacting the University's Title IX Coordinator or filing a complaint with the United States Office for Civil Rights, Department of Education, 206-442-1636, [OCR@ed.gov](mailto:OCR@ed.gov).

### **Procedures Victims Should Follow if a Sexual Assault, Domestic Violence, Dating Violence, or Stalking Occurs**

- (1) Immediately get to a safe place. Do not shower or wash your clothing.
- (2) Obtain any necessary medical treatment/preserve evidence; *Time is a critical factor in the collection and preservation of evidence.* A sexual assault exam preserves your ability to file a police report and pursue criminal charges if you choose you do so. If evidence is to be collected, do not eat, drink, smoke, shower or change clothes if possible. If clothes are changed take soiled clothing to the hospital in a paper bag for evidence collection. The following hospitals are closest to the university and have experience in performing sexual assault exams:
  - Sacred Heart Medical Center, 101 W. 8th Avenue, Spokane, 509.474.3131
  - Deaconess Hospital, 800 W. 5th Avenue, Spokane, 509.458.5800
  - Holy Family Hospital, 5633 N Lidgerwood St, Spokane, 509.482.2460EWU Police can be contacted for a free ride to one of these hospitals for a sexual assault exam by calling 509.359-7676. A LCS Northwest Advocate will be available to assist you at the hospital.

Victims of physical acts of domestic violence or relationship violence should not attempt to cover or conceal any injuries sustained or change their clothing prior to a medical examination, as this evidence may be of paramount importance in the event of future criminal charges. Victims of stalking should not delete evidence, such as voicemail messages, text messages, emails, or social media posts.
- (3) Write down details. Try to write down, or have a friend write down, everything you can remember about the incident including a physical description of the perpetrator.
- (4) Consider reporting the incident to the police or university officials (a victim has the option to decline to notify law enforcement); and,

(5) Utilize support, advocacy and resources. You are encouraged to contact the Student Care Team at 509.359.7924 in 301 Pence Union Building (PUB) to learn more about your reporting options (confidential vs. private). Through this process a Care Team member will support you by providing a private place to discuss your situation. An advocate can also assist you in reporting to the police, exploring and arranging for counseling, academic assistance, safety planning and changes in living situations.

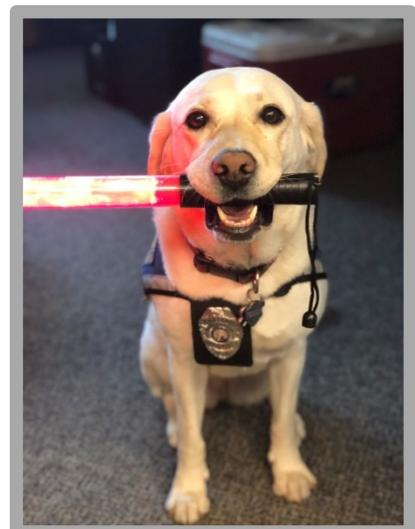
## Assistance for Victims

The Dean of Students Office (509.359.7924) will help the victim report to the police or others and can also explain victim rights. In addition, any of the Victim Services options below will help contact the appropriate authorities and report the incident, if requested by the victim.

[Please note: A person may talk to any EWU faculty, staff, or administrator for assistance with receiving support services and resources. These individuals, unless indicated, are non-confidential reporting sources who are required to share information with the University. Confidential resources are noted with a [C] below. Any modifications or protective measures provided to the victim will be kept confidential to the extent permitted by law so long as maintaining confidentiality does not impact EWU's ability to provide the modifications or protective measures.]

## Victim Services On Campus

- **Counseling and Psychological Services (CAPS,** located in 225 Martin Hall; 509.359.2366) provides free, confidential resources for all students and can refer others to local services. CAPS offers walk-in appointments every weekday afternoon. [C]
- **Dean of Students Office – 301 Pence Union Building;** 509.359.7924 – can provide support and referrals, and explain students' rights and options. *Notification of victim's rights for modifications:* The University will modify students' academic schedules or living situations on



campus after an alleged sex offense, domestic violence, dating violence or stalking if those changes are requested by the student, and are reasonably available. The **Student Care Team** can contact resources on the student's behalf and assist with requests for modifications.

- **Equal Opportunity/Affirmative Action/ADA Compliance** – 211 Tawanka, 509.359.6724.
- **EWU Police Department** – Red Barn; Business office 509.359.6498, or immediate police assistance 509.359.7676; can provide information regarding laws and victim rights, as well as self-defense classes.
- **Human Resources**– SHW 314, 509.359.2381
- **Student Rights and Responsibilities** – PUB 301, 509.359.6960
- **Washington State Employee Assistance Program (EAP)** is available for employees: 509.482.3686. [C]

### Victim Services Off Campus

- **LCS Northwest** provides wide-ranging, confidential services and a 24/7 Sexual Assault Crisis Line through its SAFeT Resource Center: 509.624.7273, and they are on campus as needed. They also provide services for children and families. [C]
- **YWCA Alternatives to Domestic Violence – 24-hour help line:** 509.326.2255
- **24/7 Regional Crisis Line** provides services for and on behalf of individuals whose health or safety is in danger because of a mental health or substance use condition: 1.877.266.1818. [C]
- **RAINN (Rape, Abuse & Incest National Network)**, a national resource for survivors: 1.800.656.HOPE or talk using their national sexual assault online hotline: <http://apps.rainn.org/ohl-bridge/> [C]
- **U.S. Department of Education:** <http://www.ed.gov/>

Victims will be provided with information about how to seek medical treatment, how to preserve evidence, rights to file a criminal complaint, a list of resources for obtaining protective orders, a list of existing on and off campus counseling, health care services, mental health services, victim advocacy, legal assistance, visa and immigration assistance, and other services

for victims, and a list of options and resources available to assist the complainant/victim regarding academic, living, transportation and working situations. The complainant will also be provided with information about the university's procedures, who will receive a copy of any subsequent report, the steps the university will take to ensure confidentiality and limits this may place on the university's ability to investigate and respond, and information regarding the university's police against retaliation and how the complainant should report retaliation or new incidents.

As described in EWU Policy 403-05 (Employee Leave Related to Domestic Violence, Sexual Assault & Stalking), EWU provides reasonable leave from work, intermittent leave, or leave on a reduced schedule so an employee who is a victim, or has a family member who is a victim, of domestic violence, sexual assault or stalking can: seek legal or law enforcement assistance or remedies; seek treatment by a health care provider for physical or mental injuries; obtain services from a domestic violence shelter, rape crisis center, or other social services program; obtain mental health counseling; and participate in safety planning to increase the safety of the employee or employee's family members from future domestic violence, sexual assault or stalking.

## **Procedures to Address Incidents**

Upon receipt of a complaint of sexual misconduct, the Title IX Coordinator or designee shall determine the appropriate process for handling the complaint.

The Title IX Coordinator or designee will reach out to the complainant to gather more information and notify the complainant of their rights under Title IX and university policy. This shall include, but is not limited to:

- a. The complainant's rights and options, including options to avoid contact with the respondent, available resources to assist the complainant, and possible protective measures he or she can take;
- b. Procedures to follow to preserve evidence of the alleged incident and seek medical treatment;
- c. Who will receive a report of the complaint;

- d. His or her right to file a criminal complaint and the ability to be assisted by campus authorities in notifying law enforcement authorities if the complainant wishes to do so;
- e. A list of resources for obtaining protective, no contact, restraining, or similar orders, if applicable;
- f. A list of existing on and off campus counseling, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other academic and housing services at the university and in the community;
- g. The procedures the university will follow when determining if discipline is appropriate;
- h. Steps the university will take to ensure confidentiality and limits this may place on the university's ability to investigate and respond, as set forth above;
- i. A list of options and resources available to assist the complainant regarding academic, living, transportation and working situations, leave options, or other protective measures; and,
- j. Information regarding the university's policy against retaliation and how the complainant should report retaliation or new incidents.

The Title IX Coordinator or designee will reach out to the respondent to notify the respondent of the allegations. The respondent shall be informed of his/her rights during the investigative and discipline processes, as well as the university's policy against retaliation. The respondent will also be informed of the availability of interim measures, existing on and off campus counseling, mental health, or other services for respondents. Additional notifications may be required under the Student Conduct Code or EWU Policy 402-04.

The university is obligated to investigate these complaints of sexual misconduct in a prompt, thorough, and impartial manner. In the absence of extenuating circumstances, all investigations should be completed within 90 days from the date the complaint is received by the university. Investigators must be adequately trained on an annual basis on issues of sexual misconduct and how to conduct an investigation that protects the safety of complainants and promotes accountability.

An investigation will be conducted regardless of whether law enforcement is also conducting an investigation, as the university has an independent obligation to conduct such an investigation under Title IX regardless of any law enforcement investigations. Any pending or ongoing investigation by the university will not be suspended or terminated if a person also files a complaint with the Equal Employment Opportunity Commission, Office of Federal Contract Compliance, US Department of Labor, Department of Education, or Washington State Human Rights Commission, unless it would interfere with a criminal investigation. Regardless of the type of investigation conducted, the university must determine whether it is more likely than not that a violation has occurred.

When the respondent is a student, complaints of sexual misconduct are handled by Student Rights and Responsibilities as described later in this chapter. If a student has status as both a student and as an employee, the student may be subject to investigation and discipline under both the Student Conduct Code and university policies governing employees. Sanctions for a violation of the Student Conduct Code may include an admonition, warning, censure, disciplinary probation, restitution, fines, discretionary sanctions, loss of institutional financial aid funds, assessment, suspension, expulsion or revocation of degree. The results of such investigations and proceedings shall be reported to the Title IX Coordinator within 30 days of the final action.

When the respondent is a university employee, complaints of sexual misconduct will be referred to the Title IX Coordinator or designee for investigation in accordance with EWU Policy 402-04, Investigations of Employees for Sexual Harassment & Sexual & Interpersonal Violence. The disciplinary process for such complaints is also set forth in EWU Policy 402-04 and applicable collective bargaining agreements. An employee who is found responsible for engaging in sexual misconduct may be subject to corrective/constructive action or discipline, including letters of expectation, letters of coaching and counseling, performance improvement plans, verbal or written reprimand/warning, temporary suspension, demotion, reassignment, mandatory training, and/or termination. The results of such investigations and processes shall be reported to the Title IX Coordinator within 30 days of the final action.

If an employee is also a student, the final investigative report will be forwarded to Student Rights and Responsibilities to determine whether additional action is warranted under the Student Conduct code.

In instances when the respondent is not a university employee nor student, the university is obligated to investigate all violations of sexual misconduct, to the extent possible, occurring on campus or off campus when such conduct may create a hostile environment on campus.

All complaints received by non-confidential employees at the university must be reviewed and the university may have an obligation to investigate such complaints. To facilitate the investigative process and protect the privacy of those involved, all information will be maintained in a confidential manner to the fullest extent permissible by law. During an investigation, complaint information will be disseminated only on a need-to-know basis. If the complainant wishes to remain anonymous, the university will take all reasonable steps to investigate the allegation without disclosing the name of the complainant to the extent allowed by state and federal law and contractual obligations, and will inform him or her that its ability to investigate and respond to the allegation will be limited and that any type of retaliation is prohibited. The university will notify the complainant of the steps it will take to prevent and respond to any retaliation to help alleviate the complainant's concerns. However, the university cannot ensure confidentiality, as its legal and contractual obligations may require disclosure of the complainant's name. Reports of crimes to the campus community shall not include the names of the complainants or victims. Files subject to public disclosure will be released to the extent required by law.

### **Disciplinary Proceedings Against Students**

Upon receipt of a complaint, the director of SRR will review the complaint to determine whether it includes allegations of sexual misconduct and/or criminal conduct that will require special processing. The director of SRR will report all complaints which may constitute any form of sexual misconduct to the Title IX Coordinator within twenty-four hours. All allegations of sexual misconduct shall be promptly investigated and resolved.

As part of the sexual misconduct complaint review process, the director of SRR will contact the complainant and provide them with the following information:

1. The complainant's rights under the student conduct code;
2. A summary of the allegations the complainant has against the respondent;
3. The potential conduct code violations related to the allegations; and
4. How to report any subsequent problems or retaliation, including intimidation, threats, coercion, or discrimination.

Written notification will also include:

1. The student's rights and options, including options to avoid contact with the respondent; a list of available university and community resources for counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other academic and housing services at the university and in the community; and options for, available assistance in, and how to request changes to academic, living, transportation and working situations or protective measures;
2. The importance of preserving evidence of the alleged incident, and procedures to follow to preserve evidence of the alleged incident;
3. Who will receive a report of the allegation;
4. Their right to file or not file a criminal complaint as detailed above, and the ability to be assisted by campus authorities in notifying law enforcement authorities if the complainant wishes to do so;
5. A list of resources for obtaining protective, no contact, restraining, or similar orders, if applicable;
6. The procedures the university will follow when determining if discipline is appropriate;
7. Steps the university will take to ensure confidentiality of complainants and other necessary parties and the limits this may place on the university's ability to investigate and respond; and
8. Information regarding the university's policy against retaliation, steps the university will take to prevent and respond to any retaliation, and how the student should report retaliation or new incidents.

Following the complaint review, the director of SRR will either dismiss the matter or arrange a preliminary conference. If the director of SRR determines the allegations, even if true, would

not rise to the level of a conduct violation, he/she may dismiss the matter. In such cases, the director of SRR will prepare a written record of the dismissal, and notify the complainant of their decision, if permissible under FERPA. In cases of sexual misconduct, the complainant may request a review of the dismissal by the dean of students by filing a request for review with the director of SRR within ten days.

If, after reviewing a complaint, the director of SRR decides to initiate conduct review proceedings, the director shall appoint a conduct review officer (CRO) to the case notify the respondent. The CRO assigned must have completed training on issues relating to sexual misconduct, the Violence Against Women Reauthorization Act, and Title IX requirements. The SRR office will schedule a preliminary conference with the respondent to advise the parties regarding the student conduct process, review allegations, provide information including relevant university policies, and explain the students' rights. For allegations which, if substantiated by a preponderance of evidence, could result in a sanction of suspension or expulsion or that involve felony level sexual misconduct, a full hearing will be scheduled.

The remainder of this section details the process for sexual misconduct hearings. Sexual misconduct hearings are conducted by a CRO, who shall schedule the hearing and notify the respondent of the date, time and location of the hearing. The director of SRR shall also notify the complainant of the date, time and location of the hearing in writing, as well as any other required details as required by RCW 34.05.434. The notice will include information about how to request accommodations or interpreters for any parties or witnesses. The notice of hearing must be served on the respondent and complainant at least seven business days prior to the hearing.

Pertinent records, exhibits and written statements may be accepted as information for consideration by the CRO. Evidence, including hearsay evidence, is admissible if in the judgment of the conduct review officer it is the kind of evidence on which reasonably prudent persons are accustomed to rely in the conduct of their affairs. The respondent and the complainant have the right to view all material presented during the course of the hearing. All testimony of parties and witnesses shall be made under oath or affirmation.

The complainant, victim, respondent, and CRO may present witnesses at full hearings. The party who wishes to call a witness is responsible for ensuring that the witness is available and present at the time of the hearing. An attorney may subpoena a witness to appear at the hearing. Non-attorneys may request the CRO to subpoena witnesses. The CRO has the discretion to deny a request to issue a subpoena or to quash a subpoena issued by an attorney if the subpoena is unreasonable and oppressive. The CRO may exclude witnesses from the hearing room when they are not testifying. The CRO is not required to take the testimony of all witnesses called by the parties if such testimony may be inappropriate, irrelevant, immaterial, or unduly repetitious. All parties have the right to hear all testimony provided by witnesses during the hearing. The parties should inform the CRO of any possible need for an interpreter or any accommodation requests at least five days prior to the hearing.

The complainant, the respondent, and their advisors may ask questions of each other or of any witnesses, except cross-examination questions for another party must be submitted in writing to the CRO. The CRO may reject any question deemed inappropriate, irrelevant, immaterial or unduly repetitious or may require that all questions be submitted to the CRO rather than allowing the parties to directly question witnesses. The CRO will explain to the parties the reason for rejecting any questions and will maintain a record of the questions submitted and rulings made. The CRO may ask their own questions of any witness called before them. The CRO may accommodate concerns for person safety, well-being, or fears of confrontation of any person appearing at the hearing.

Following the hearing, the CRO will determine whether, by a preponderance of the evidence, the respondent violated the student conduct code. If the CRO determines the respondent violated the student conduct code, the CRO shall then decide what sanctions shall be imposed. Sanctions for a violation of the student conduct code may include an admonition, warning, censure, disciplinary probation (restricting university related privileges, limiting participation in extra-curricular activities, and/or enforcing a no contact order), restitution, fines, discretionary sanctions, loss of financial aid, assessment, suspension, expulsion, or revocation of degree. The CRO shall issue a decision including his/her findings, conclusions, and rationale. Such decision should be issued within seven business days from the sexual misconduct hearing. The decision shall address credibility issues if credibility or witness demeanor was a substantial

factor in the CRO's decision. The findings shall be based exclusively on the evidence provided at the hearing.

The CRO will forward his/her decision to the director of SRR, who then serves the respondent with a copy of the decision and notice of the right to appeal. The complainant shall be provided with written notice of:

- a. The university's determination as to whether sexual misconduct occurred;
- b. The complainant's right to appeal;
- c. Any change to the results that occurs prior to the time that such results become final; and when such results become final (20 U.S.C. 1092(f)).

Appeals may be filed by the respondent or the complainant. Appeals may be filed for one or more of the following reasons:

- a. To determine whether the hearing was conducted according to established procedures.
- b. The hearing authority misinterpreted the student conduct code.
- c. To determine whether the decision reached by the hearing authority was based on the information presented and that information was sufficient to reasonably establish that a violation of the conduct code did or did not occur based on a preponderance of the evidence.
- d. To determine whether the sanction(s) imposed were reasonable and appropriate for the associated conduct code violation(s).
- e. To consider newly discovered, material information which was not known to the appellant and could not reasonably have been discovered and presented by the appellant at the original hearing. It is the party's obligation to present all evidence at the time of the original hearing. The university is not obligated to grant an appeal and conduct a new hearing when parties do not take reasonable efforts to prepare their cases for the original hearing.

After reviewing the appeal, the appeal authority may affirm, reverse or remand the decision of the hearing authority. In cases where the appeal authority remands the decision or sanctions of the hearing authority, the case will be returned to the hearing authority for reconsideration or other action as specified by the appeal authority. The appeal authority may affirm, reverse,

remand or modify the sanctions assigned to the respondent. Once the appeal authority has made a final decision to affirm or reverse and/or to modify the sanctions assigned, the appeal authority shall forward the decision to the director of SRR. The director of SRR shall serve the respondent and notify the complainant with a brief written statement setting forth the outcome of the appeal.



## SEXUAL MISCONDUCT COMPLAINTS

### What are your rights?

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#### Student and Employee Complainant Rights

- As a complainant, you have the right to know what the respondent has said in response to the allegation against them. You have a right to review any evidence obtained from the respondent.
- You have a right to review the investigative report at the conclusion of the investigation. You may be provided a copy of the investigative report or you may request a copy of the investigative report if it was not provided to you.
- You will have the right to select a support person to be with you throughout the entire process. The support person can be a friend, family member, attorney or advocate as long as they are not a person you would like to be interviewed as a witness. If you are an employee and you are a member of a Union, you may be required to select a Union representative.

#### **You have the right to:**

- Receive support from the University in obtaining counseling or other support, including access to CAPS (free confidential counseling for students) or access to Employee Assistance Program (free confidential counseling for employees);
- Be aided by the University, with interim measures as appropriate, in obtaining a learning and/or working environment that is safe and secure;
- Be informed by University officials of options to contact proper law enforcement authorities, including University and local police, and the option to be assisted in contacting police by University officials to file a case or to respond to claims;
- Be informed by University officials of options to pursue a complaint through the University's investigatory and disciplinary process or to respond to complaints;
- Be informed of the nature, rules and procedures of the University's investigatory and disciplinary processes and to be provided copies of applicable University policies and procedures;
- Investigation and resolution of all credible complaints made in good faith to University officials;
- Be treated with respect by University officials throughout the process;
- Have an advisor present during the investigative meetings and hearings consistent with WAC 172-121-105 (if you are a student) and consistent with the collective bargaining agreement (if you are an employee);
- Have confidentiality to the extent permitted by EWU Policy 402-01 –Sexual Misconduct and Title IX Responsibilities (employee or student) and WAC 172-121-100(3)(c) if you are a student;
- Be free of retaliation;
- Request removal of any investigator or hearings examiner on the basis of bias and/or conflict of interest;

- Have the opportunity to participate in the process;
- Be informed of the outcome/resolution of the complaint and the rationale for the outcome when permissible (employee or student) and any sanctions imposed if you are a student;
- Appeal the finding and/or outcomes of any disciplinary proceedings pursuant to the Student Conduct Code when respondent is a student, and pursuant to applicable CBA provisions when the respondent is an employee.

### Interim Measures

Once you report an incident of sexual misconduct, you have the right to receive immediate interim measures. The interim measures can include academic modifications (request a class change, request a make-up assignment, request an excused absence), housing modifications (request dorm change) if you are a student, or workplace modifications (request a schedule change or workplace location change) if you are an employee. You may request a no contact order preventing the respondent from contacting you.

### Right to a Fair, Impartial and Prompt Investigation

You have the right to have a fair and impartial investigation free from bias. An investigator /conduct officer will be assigned to investigate/manage your complaint. The investigator/conduct officer will ensure you are provided equal and unbiased treatment throughout the process. The investigation should be prompt and conducted in compliance with policy.

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### Student Respondent Rights

- You will be provided with a notice of investigation with the list of allegation(s). You will also be provided the opportunity to review and respond to any evidence or statements made against you.
- You have a right to review the investigative report at the conclusion of the investigation. You may be provided a copy of the investigative report or you may request a copy of the investigative report if it was not provided to you.
- You will have the right to select a support person to be with you throughout the entire process. The support person can be a friend, family member, attorney or advocate as long as they are not a person you would like to be interviewed as a witness.

#### You have the right to:

- Receive support from the University in obtaining counseling or other support, including access to CAPS, who provides free confidential counseling for students;
- Be aided by the University, with interim measures as appropriate, in obtaining a learning and working environment that is safe and secure;
- Be informed of the nature, rules and procedures of the University's investigatory and disciplinary processes and to be provided copies of applicable university policies and procedures;
- Be treated with respect by University officials through the process;

- Have an advisor present during investigative meetings and hearings consistent with WAC 172-121-105;
- Have confidentiality to the extent permitted by WAC 172-121-100(3)(c), and to the extent permitted by EWU Police 402-01-Sexual Misconduct and Title IX Responsibilities;
- Request removal of any investigator or hearings examiner on the basis of bias and/or conflict of interest;
- Be informed of the outcome/resolution of the complaint, any sanctions imposed and the rationale for outcome, when permissible;
- Appeal the findings and/or outcomes of any disciplinary proceedings pursuant to the Student Conduct Code when respondent is a student, and pursuant to applicable CBA provisions when the respondent is an employee.

### Interim Measures

Once you receive a notice of investigation alleging sexual misconduct, you have the right to receive immediate interim measures. The interim measures can include academic modifications (request a class change, request a make-up assignment, request an excused absence) or a housing modification (request dorm changes).

### Right to a Fair, Impartial and Prompt Investigation

You have the right to have a fair and impartial investigation free from bias. An investigator/conduct officer will be assigned to investigate/manage your complaint. The investigator/conduct officer will ensure you are provided equal and unbiased treatment throughout the process. The investigation should be prompt and conducted in compliance with policy.

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### Employee Respondent Rights

Respondents identified in an allegation of sexual misconduct who are employees are required to receive a notice of investigation (NOI), offered the opportunity to respond to the allegation, provided resources, offered interim measures if needed, allowed to have a “support person” present with them throughout the investigative and resolution process, provided all information used in the investigation including a copy of the investigative report and provided a notice of the outcome (closure letter). Union covered employees (UFE, PSE, WFSE) have additional rights as part of their collective bargaining agreements (CBA) regarding any proposed discipline.

## Statement of Prevention and Awareness Education

The University educates its community about sexual assault, domestic violence, dating violence and stalking through education that begins before students get to campus, during welcome week orientation programming, and throughout a student's time at EWU. New students receive training about personal safety, residence hall security, the University's prohibition and definition of such crimes, the definition of consent in Washington State, a description of safe and positive options for bystander intervention, information on risk reduction, an overview of programs EWU offers to prevent such crimes, the procedures EWU will follow when one of these crimes is reported, and an overview of the student process for such crimes. The training is designed to stop these types of crimes from occurring through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention and promote positive social norms. New employees receive training about their responsibilities to respond to and report crimes of sexual and interpersonal violence.

EWU mandates that all employees, including student employees, receive training about sexual harassment, sexual assault, domestic violence, dating violence and stalking. EWU offers both online training and in-person training sessions. This training includes: (1) information about EWU's policies prohibiting sexual harassment, sexual assault, domestic violence, dating violence, and stalking; (2) the definition of domestic violence, dating violence, sexual assault and stalking in Washington State; (3) the definition of consent in Washington state; (4) safe and positive options for bystander intervention; (5) information on recognizing abusive behavior; and (6) employees' responsibility to report incidents to the Title IX coordinator.

Our primary and ongoing sexual assault prevention programs include the following:

- *Speaking of Sex* is an interactive, highly engaging program that we require new students to participate in each year during Welcome Week. This program addresses sexual assault education, bystander intervention, and interpersonal communication about sex, consent, and healthy relationships.



- *Start by Believing* is a campus-wide public awareness campaign that supports survivors of sexual assault through positive community response and bystander intervention. Educational presentations are given throughout the year. This program goes over rape myths, statistics, EWU policy, and campus community resources. It also provides participants information on how to respond to someone that tells them they have been sexually assaulted so that they can get linked to help.
- *Sexual Assault Action Week* is held in April and offers a variety of educational and awareness

events around topics related to sexual assault prevention and resources. This year, programming included: Kickoff event *Cookies with Cops; What Were You Wearing?* Art Installation; panel discussion on masculinity; Denim Day awareness activities and observation; Bystander Intervention Training; Slut Walk; Paint the town Teal; and consent education.

- *EWU Responsible Employee Training* provides information to employees to help them understand their roles and responsibilities under Title IX, including an introduction to Title IX, what a responsible employee is, what information must be shared with the Title IX coordinator, and how to respond to and report crimes of sexual assault, domestic violence, relationship violence and stalking.
- The Title IX Coordinator provides in-person training that on the definitions of sexual assault, domestic violence, dating violence, stalking and sexual harassment. This training covers reporting options, resources, interim measures, rights, and process, and bystander intervention. The training is offered to employees that prefer in-person training to the on-line option. All student athletes and members of the Greek Life community are required to go through this training annually, and over 1,800 students and employees were trained during 2018.
- Title IX/VAWA Summit was a specialized training provided to employees involved in the investigation and decision-making process regarding complaints against students and employees. It covers topics relevant to understanding domestic violence, the impact of alcohol on consent, sexual harassment, interim measures and credibility determinations.
- *Think About It* is an online course that all new students take each year. It covers sexual assault education and prevention, high risk drinking, drug use, bystander intervention, healthy relationships, and university resources.

In addition to the above, year-round educational programming is conducted through Health, Wellness and Prevention Services, and Housing and Residential Life, on both alcohol education and sexual assault prevention. This is conducted through our Health Hut, small group presentations and classroom presentations.

Prevention programs offered on the campus are based on research-informed practices and strive to be culturally relevant, inclusive and responsive. Sustainable prevention programming is based on the socio-ecological model and considers the relationship of individuals with their university, community and society. Educational programs may be requested by contacting Health, Wellness, and Prevention Services: 201 University Recreation Center; 509.359.4279.

## **Bystander Intervention**

Bystander intervention is recognizing a potentially harmful situation or interaction and choosing to respond in a way that could positively influence the outcome.

There are five steps to helping when you are a witness to a problematic or potentially problematic situation:

1. **Notice the Event.** Be aware of your surroundings and what is happening around you.
2. **Identify When it's Appropriate to Intervene.** Sometimes it is hard to tell if someone is in need of help. Err on the side of caution and investigate. Don't be sidetracked by ambiguity, conformity or peer pressure.
3. **Assume Personal Responsibility.** Do I need to act? Do not assume someone else will do something. *If not you, then who?*
4. **Know How to Help.** Never put yourself in harm's way, but DO SOMETHING. The key to intervening is knowing how and when to help, and more importantly, knowing how to help safely. Help can be direct or indirect.
5. **Take Action to Intervene.** There are multiple options when it comes to intervening. Research shows that if you are alone, you will help 80% of the time but if you are in a group you will only help 20% of the time because you think someone else will do something. When you notice something going on, ACT! Directly address the situation, create a distraction, delegate someone else to help.

## **Sexual Assault Risk Reduction**

Most sexual assault among college students involved people who know each other and the majority involve use of alcohol or other drugs. Whether someone is sober or under the influence of alcohol or other drugs, if they are sexually assaulted they are not responsible for the assault.

Anyone can be sexually assaulted, and there are no sure means to prevent sexual assault, because the only people who can prevent sexual assault are those who perpetrate it. However, you can take steps to lessen the likelihood that you or your friends will be assaulted.

Tips to reduce the risk of being sexually assaulted include:

- Know where you are going and speak up if you are uncomfortable with plans.
- Listen to your gut instincts.
- Know your sexual intentions and limits, and communicate clear consent with your partner. NO MEANS NO.
- If you drink, drink responsibly. Know that drinking and drugs can impair your judgment.
- If you drink, drink something that you poured yourself or that comes in a container that you open yourself.
- Use the buddy system and look out for each other. Don't go anywhere with someone you don't know well. Let your friends know if you are leaving a party, where you are going and when you are coming back. If you are worried about a friend's safety, tell them.
- Attend a self-defense course such as the classes offered by the EWU Police Department to learn additional general safety and risk reduction strategies.

Tips for reducing the risk of committing sexual assault include:

- Listen carefully to hear what the other person is saying. If you feel you are receiving a mixed message, ask for clarification.
- Don't think that "no" really means "yes." If your partner says no, believe them and stop.
- Don't make assumptions that someone wants to



have sex because of the way they are dressed, because they are drinking, or because they agree to go to your room. Obtain clear consent for each sexual activity.

- Know that having sex with someone who is incapable of giving consent is rape.
- Be careful in group situations; resist pressure from friends to participate in violent acts.
- Remember that sexual assault is a crime punishable through student conduct, criminal and civil proceedings.

# Sex Offender Registry

The Campus Sex Crimes Prevention Act of 2000 is a federal law that requires institutions of higher education to advise the campus community where information concerning registered sex offenders may be obtained. It also requires sex offenders, who are already required by state law to register in their state, to provide notice to each institution of higher education in that state, at which the person is employed or is a student. The Spokane County Sheriff's Office alerts the EWU Police when there is a sex offender under supervision enrolling as an EWU student or working as an EWU employee.

EWU will provide reasonable public notice regarding the presence of sex offenders on EWU premises. Information that is relevant and necessary to protect the public and to counteract the danger created by a particular offender is released pursuant to RCW 4.24.550. The extent of such notices will be based upon a case by case evaluation of the offender's risk classification, the risk posed by the offender to the community, the location where the offender resides, intends to reside, is regularly found, or is employed, and the needs of affected community members for information that is necessary to protect their interests and safety.

Notification will generally follow this guideline:

1. Level 1: Notification will be provided to the faculty for each class in which the student registers;
2. Level 2/3: In addition to Level 1 requirements, notification will be placed in the registered sex offender binders that are located throughout the campus. Notification will also be provided to any facility where children are educated or cared for, including Running Start. Notification may also be provided through other means as deemed necessary.

The EWU Police Department maintains records of sex offenders who have been brought to their attention. These documents are available to the public and strategically located on campus, including the EWU Police Department, located in the Red Barn, JFK Library, the Dean of Students Office, and the EWU Child Care Center.

For information on registered sex offenders located at Eastern Washington University either visit the Red Barn during university business hours or see the website at:

<https://inside.ewu.edu/police/crime-data/sex-offenders/>

Using this public information to threaten, intimidate or harass sex offenders is not tolerated.



# Alcohol and Drug Policies

## University and Community

The University is committed to promoting the health and safety of the campus community by offering programs of alcohol education and enforcing relevant policies. While activities covered by the laws of the community and those covered by the University's rules may overlap, the community's laws and the University's rules operate independently and do not substitute for each other. The University may pursue enforcement of its own rules whether legal proceedings are under way or being considered, and may use information from third-party sources, such as law enforcement agencies and courts, to determine whether University rules have been broken. The University will make no attempt to shield members in the University community from the law. Membership in the University community does not exempt anyone from local, state or federal laws, but rather imposes the additional obligation to abide by all of the University's regulations.

## Alcohol Policies

The health and safety of the campus community is promoted by the University through alcohol education programs and the implementation of pertinent policies. EWU strives to provide a substance-free environment in which the university mission may be realized. Well-being is a state of intellectual, physical, emotional, social and spiritual health involving responsible decisions regarding substance use. The university's Substance Abuse Prevention Program is dedicated to coordinating efforts of the university in promoting wellness and responsible decision-making regarding alcohol and drug use. Employment and student enrollment at Eastern Washington University is conditional on each employee's and student's willingness to abide by these policies and procedures.

The use, possession, delivery and sale of alcohol while on university-owned or controlled property is prohibited except as authorized by the university under WAC 172-64, Alcohol Policy at Eastern Washington University. Any authorized use of alcohol must comply with state and federal laws, and all university policies, rules and regulations. Specifically, possession or consumption of alcohol by persons under the age of 21 is not permitted on campus. Selling or

furnishing alcoholic beverages to persons under the age of 21 is also not permitted on campus. University alcohol policies and guidelines must be met before any alcohol-related event may be permitted. No kegs or “keg-quantities” of alcohol are allowed in the residence halls. Minor in possession of alcohol is a misdemeanor offense; if convicted, it may have a negative effect on certain educational and job requirements or opportunities. Further information about the alcohol policy at EWU is contained in WAC 172-64, as well as EWU Policy 602-01 (Drug and Alcohol Abuse Prevention). University rules and policies are available at <https://sites.ewu.edu/policies/>. The state’s criminal law regarding alcohol is RCW 66.44.270.

## Drug Policies

### *Drug-Free Zone*

The possession, use or distribution of any illegal or controlled substance is prohibited by federal law. In compliance with federal Safe and Drug-Free Schools and Communities Act (20 USC 1145g) and the Drug Free Work Place Act of 1988, Eastern Washington University is a Drug-Free Zone. It is prohibited while on any university-owned or controlled property, including within residence halls, while conducting university business, or during any university-sponsored activity, for any person to use, possess, distribute, manufacture, sell, or to be under the influence of a controlled substance. Please note: Marijuana remains illegal under federal laws and policies regarding marijuana at EWU remain unchanged. The University follows the Safe and Drug Free Schools and Community Act. It is illegal to possess, produce, distribute or use marijuana on EWU property or during school sanctioned events. Exceptions to this prohibition may be permitted for prescription and over the counter medications.

The following is a partial list of illicit drugs considered to be controlled substances by the State of Washington (RCW 69.50): Narcotics (opium and cocaine, including all drugs extracted, derived, or synthesized from opium and cocaine, including crack cocaine and heroin); methamphetamine; barbiturates; and hallucinogenic substances (LSD, peyote, mescaline, psilocybin, PCP, THC, MDA, STP).

#### A. State Penalties for Illegal Sale of Controlled Substances

The illegal sale of any controlled substance is punishable by up to five years in prison,

\$10,000 fine, or both.

B. State Penalties for Illegal Manufacture or Delivery of Controlled Substances

Narcotics: up to ten years in prison, \$25,000-\$100,000 fine, or both. Non-narcotics: up to five years in prison, \$10,000 fine, or both.

C. State Penalties for Possession of Controlled Substances

Possession of any controlled substance is punishable by up to five years in prison, a \$10,000 fine, or both. More severe penalties are provided for persons convicted of providing controlled substances to minors and for repeat offenses.

Civil penalties of up to \$10,000 may also be imposed for possession of small amounts of controlled substances, whether or not criminal prosecution is pursued.

As regulated in Title 21, USC, Section 860: Distribution, possession with the intent of distribution, or manufacture of a controlled substance in, or within 1,000 feet of the real property comprising Eastern Washington University, is subject to additional penalties as defined in that code.

EWU upholds all state and federal laws pertaining to alcohol and controlled substances. EWU will take action against any person who violates state law, federal law or any university regulation or policy concerning alcohol or controlled substances when such violation:

1. Occurs in or on property controlled or owned by EWU;
2. Involves university business or activities; or
3. Affects the fitness of university employees to perform the duties of their job or position.

# Firearms and Weapons Policies

Weapons, including concealed weapons, are not allowed on campus per WAC 172-122-120.

Possession, carrying, discharge, or other use of any weapon is prohibited on property owned or controlled by Eastern Washington University, with the following exceptions:

- Commissioned law enforcement officers may carry weapons, which have been issued by their respective law enforcement agencies, while on campus or other university-controlled property, including residence halls. Law enforcement officers must notify the EWUPD of their presence on campus upon arrival.
- A person may possess a personal protection spray device as authorized by RCW 9.91.160 while on property owned or controlled by EWU.
- A person may bring a weapon onto campus for display or demonstration purposes directly related to a class or other educational activity, if they obtain prior authorization from the university police department.
- Weapons that are owned by the institution for use in organized recreational activities or by special groups, such as EWU ROTC or university sponsored clubs or teams, must be stored in a location approved by the university police department.

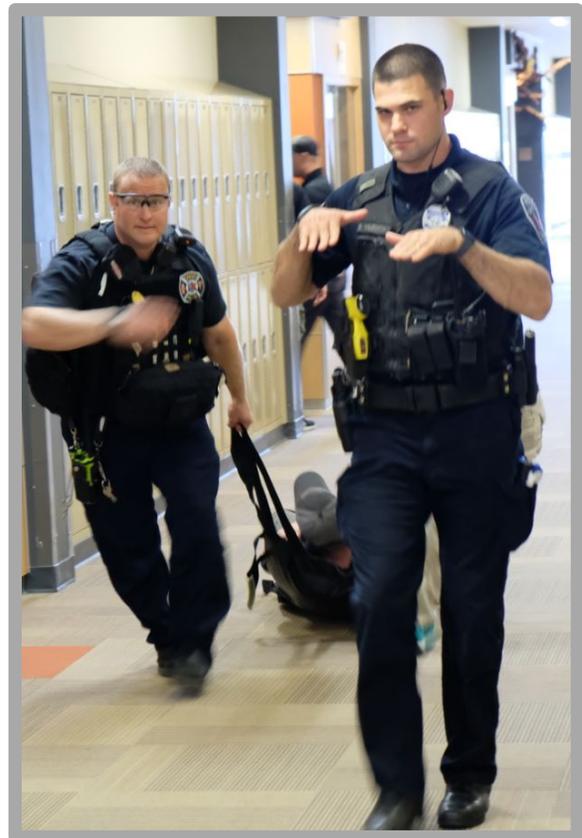
Examples of weapons under this section include, but are not limited to: explosives, chemical weapons, shotguns, rifles, pistols, air guns, BB guns, pellet guns, longbows, hunting bows, throwing weapons, stun guns, electroshock weapons, and any item that can be used as an object of intimidation and/or threat, such as replica or look-a-like weapons.

# Emergency Response and Evacuation Procedures

The University's Comprehensive Emergency Management Plan (CEMP) details emergency procedures and evacuation of the campus. The CEMP addresses a broad range of guidelines specific to a critical incident. University departments are responsible for developing contingency plans and continuity plans for their staff and areas of responsibilities. The University emergency response and evacuation procedures are available at:

<https://inside.ewu.edu/police/emergency-response-procedures/>. The university also distributes emergency response flipcharts to employees, and provides emergency response training specific to each building.

The University conducts at least one emergency response exercise each year, such as tabletop exercises, field exercises, and tests of the emergency notification system. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. Training exercise details are sent to the campus community each year, along with information on the University's emergency response and evacuation procedures. EWUPD maintains documentation of each emergency response exercise, including the date, time, description of the exercise, and whether the exercise was announced or unannounced. EWU Police Officers have received training in Incident Command and Responding to Critical Incidents on campus. The Incident Command System (ICS) and Unified Command System (UCS) are utilized when responding to incidents and EWUPD Officers work with neighboring agencies that include Cheney PD, Spokane County Sheriff's Office, Washington State Patrol and local fire departments such as Cheney Fire Department.



## **Notification to EWU Community about an Immediate Threat**

The 'EWU Alerts' Campus Emergency Mass Notification System is a service provided by EWU to employees, students and other campus community members as a method of communicating information about an immediate threat. Anyone may subscribe to the service through the EWU Alerts web page at <https://inside.ewu.edu/police/ewu-alerts/>.

The President, Director of Public Safety or designee will decide whether a situation is an emergency and poses an immediate threat to the health or safety of the EWU community. Examples of a significant emergency include, but are not limited to, an approaching wild fire, fire in a building, an outbreak of a serious illness, extreme weather conditions, earthquake, gas leak, terrorist incident, armed intruder, bomb threat, rioting, explosion, or hazardous waste spill. The Director (or designee) will send an Emergency Notification via numerous media applications, without delay, and taking into account the safety of the community, unless issuing a notification would compromise efforts to contain the emergency, assist a victim, respond to, or otherwise mitigate the emergency.

The Director of Public Safety will create and disseminate the emergency message using available information on a case-by-case basis, and will generate the alerts, blast emails and @EWUPolice tweets, or direct other personnel such as the Public Information Officer, Deputy Chief, or Administrative Assistant to generate the messages. Updates will be posted on the above-mentioned media outlets to ensure current information is provided to the community. When the emergency is no longer a threat to the health and safety of the EWU community, the Director of Public Safety will notify the community utilizing the various media outlets listed above. Because many of our students, faculty and staff commute between our campuses, all segments of our campus community will be notified when any significant emergency threatens the operation of the campus or poses an immediate threat to health or safety.

## **Evacuation**

The need to evacuate and move a group of people may range from a single building to the entire campus, or even the entire surrounding community. The pace of evacuation will be dictated by

the type of incident. The evacuation process includes notification, instructions, assembly points, methods of transportation, and destinations. Building evacuation procedures are as follows:

1. All staff and students should:
  - Understand the evacuation plan;
  - Follow evacuation instructions; and
  - Know at least two ways out of the building from your regular workspace, classrooms or living quarters, and practice using those exits.
2. When you hear a fire alarm or are told to evacuate the building:
  - Remain calm, leave quickly;
  - Building captains present in each department shall be responsible for ensuring that all members of their department evacuate the area;
  - Resident Life Coordinators are responsible for ensuring that the residence halls are evacuated;
  - Every employee should check that all others in their work area are leaving as instructed and accompany or assist disabled persons and any co-worker who appears to need direction or assistance;
  - Report any person who is unwilling or unable to evacuate to emergency responders;
  - If you are at your workstation, take personal items such as car keys, purse, briefcase and coat. Do not attempt to take large or heavy objects or attempt to save possessions at the risk of personal injury;
  - Close all doors behind you as you go. Closed doors can slow the spread of fire, smoke and water;
  - Do not use elevators, but proceed to stairways as quickly as possible and in an orderly manner; and
  - Stay to the right and hold handrails when walking on stairs. Make way for emergency personnel.
3. Once out of the building, move away from the structure and go to the appropriate assembly area.

4. Wait for further instructions. Do not re-enter the building until cleared to do so by emergency personnel.

In most cases, the President or their designee must approve any significant evacuation. However, in an extreme emergency, any University official or police officer can evacuate a building. The Incident Commander will issue the order and implement the evacuation plan.

Warning and evacuation instructions will be communicated to the campus population via any or all of the following: emergency text messaging and emails, EWU Police Department Twitter feed, campus wide emergency notification on university network system, PA systems on patrol vehicles, and other local media outlets. Information may include the nature of the threat, time allotted for the requested action, instructions to shelter in place and await further direction, instructions to move to a designated assembly area, leave the campus in personal transportation and take someone with you, or assemble at a public transportation pickup point.

General information about emergency response and evacuation procedures is publicized in the Eastern Washington University Comprehensive Emergency Management Plan.



# Annual Fire Safety Report/Fire Statistics

Eastern Washington University promotes fire safety in a variety of ways including both formal training sessions and through dissemination of fire safety information to students and employees. The focus of training and education efforts is first to prevent fires by emphasizing personal diligence and individual responsibility. The second goal is to prepare students and employees to respond quickly and effectively in the event of a fire or suspected fire. Training programs are sponsored by various campus organizations throughout the year. The Vice President for Business and Finance has overall responsibility for coordinating related training and programs for students, faculty, and staff.

In compliance with provisions of federal law, Eastern Washington University is required to make reports available to the campus community and to prospective students and their parents pertaining to fire safety. Institutions maintaining on-campus student housing facilities must collect fire statistics and publish an annual fire safety report, and keep a fire log available for review. The fire safety report includes information about fires that occur in residential facilities, including the number of fires and the cause of each fire, the number of injuries and/or deaths related to a fire, and the value of property damage caused by a fire. The Daily Crime and Fire Log is available for public inspection at the Red Barn during regular business hours, and online at <https://inside.ewu.edu/police/crime-data/daily-crime-log/>.



## Fires in Student Housing Facilities on Campus

For Clery purposes, a fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner. In 2016 there was a fire located at Student Family Housing (Townhouse Apartments). The fire occurred on 12/12/2016, and resulted in damages between \$50,000 - \$99,999. There were no injuries or deaths resulting from the fire. After investigation, the cause of the fire was undetermined. There were no fires in on-campus housing facilities in 2017. In 2018, two fires in on campus student housing facilities were reported. One fire occurred on 6/26/2018 in snyamncut Hall, in a first floor RLC apartment, and was caused by boxes and items placed on the stove. The cost of the fire was \$200 to mitigate smoke damage, and there were no injuries or deaths. The second fire occurred in Brewster Hall on 11/6/2018 in the third floor kitchen area. Cheney Fire Department investigated and advised that the cause of the fire was unknown. There were no injuries or deaths, and no cost for damages.

On-Campus Housing Facility	Street Address	2018	2017	2016
Anna Maria Apartments	922 Washington St	0	0	0
Brewster Hall	404 2 <sup>nd</sup> St	1	0	0
Dressler Hall	1128 Elm St	0	0	0
Dryden Hall	106 N 9 <sup>th</sup> St	0	0	0
Holter House	625 G St	0	0	0
Louise Anderson Hall	905 Elm St	0	0	0
Morrison Hall	218 N 10 <sup>th</sup> St	0	0	0
Pearce Hall	1112 Elm St	0	0	0
snyamncut Hall	1027 Cedar St	1	0	0
Streeter Hall	202 N 10 <sup>th</sup> St	0	0	0
Student Family Housing	620 W 7 <sup>th</sup> St	0	0	1

## Fire Drills Held

Mandatory, supervised fire drills are conducted annually at the beginning of the school year in the residence halls. The organized fire drills are to familiarize each resident with the safe and proper exiting procedure and route to evacuate the building promptly. All occupants must leave the building. Anyone not exiting will be referred for disciplinary action. In Fall of 2016, 2017 and 2018, Housing and Residential Life conducted pre-planned fire drills as required per Clery expectations. There were no academic students in Dryden Hall in 2017 or 2018, so no fire drills

were held in Dryden those years. Fire drills are also conducted each year in all other on-campus buildings.



On-Campus Housing Facility	Street Address	2018	2017	2016
Anna Maria Apartments	922 Washington St	0	0	0
Brewster Hall	404 2 <sup>nd</sup> St	1	1	1
Dressler Hall	1128 Elm St	1	1	1
Dryden Hall	106 N 9 <sup>th</sup> St	0	0	1
Holter House	625 G St	0	0	0
Louise Anderson Hall	905 Elm St	1	1	1
Morrison Hall	218 N 10 <sup>th</sup> St	1	1	1
Pearce Hall	1112 Elm St	1	1	1
snyamncut Hall	1027 Cedar St	1	1	1
Streeter Hall	202 N 10 <sup>th</sup> St	1	1	1
Student Family Housing	620 W 7 <sup>th</sup> St	0	0	0

## Fire Policies

### *Fire Equipment and Hazards*

Fire extinguishers are strategically located throughout each residence hall. Carefully follow the instructions on the extinguisher and use them only if you have been properly trained.

Hallways and exits must be kept free of furniture or other objects such as floor rugs. Fire doors are not to be blocked open for any reason. They are designed to prevent the spread of smoke and flames in case of fire. Decorative materials for general use or holiday decoration should be nonflammable. Do not cover hallway light fixtures and fire exit signs. Students must not tamper with the fire alarm and suppression system including but not limited to covering or

disconnecting detectors, and theft of a fire extinguisher will be charged according to the University Fee Schedule.

Do not leave stoves unattended while cooking. Remember to turn off the stove and unplug irons before leaving the kitchen and laundry rooms. Barbecuing is not allowed on the balconies. University policy prohibits the use of candles, incense, simmering potpourri, solid fuel devices, kerosene lamps, open burning elements, toasters, and other open flame devices in the residence halls. Decorative candles and lamps that reach very high temperatures and can ignite nearby combustible materials are also not allowed.

### ***Smoking***

Smoking, including e-cigarettes, is not allowed in any of the residence halls, including and not limited to the balconies, hallways, bathrooms, stairwells and other areas defined by staff. In addition, in accordance with University policy and state law, individuals must be at least 25 feet from the building when smoking. Designated smoking areas have been assigned for each building.

### ***Hover boards/Self-Balancing Scooters***

Due to reports of unexpected and spontaneous fires caused by hover board batteries, these devices are not allowed in any residence hall.

### ***Fire Alarms and Drills***

Fire drills are conducted to familiarize each resident with the safe and proper exiting procedure and route to evacuate the building promptly. All occupants must leave the building and follow these instructions:

- Wear a coat and shoes.
- Leave lights on.
- Close the window.
- Take your keys.
- Close and lock the door.

- Exit by emergency stairway only. If you encounter smoke, stay low. Oxygen is near the floor.
- Do not use the elevator.
- Go to the specified evacuation area (details are provided at the first residence hall meeting).
- Do not re-enter the building until you are directed to do so by a public safety official or staff member.

Because fire alarms need to be taken seriously, it is important for your safety that everyone leaves the building during an alarm. If you have any questions about the fire drill procedure, consult with your Hall Staff.

## General Procedures in the Case of a Fire

If you observe fire or smoke:

- Call 911. Provide your name and the location of the fire. If in a safe location, stay on the line with the dispatcher until told you may hang up.
- If you hear the evacuation alarm, proceed to the appropriate assembly area.
- If the fire is small, you may attempt to put it out with a fire extinguisher if you have been properly trained. Do not jeopardize your personal safety. All fires, not matter how small, must be reported to the EWU Police at 509.359-7676.
- Evacuate your area if you are unable to put out the fire. Close doors behind you to confine the fire. Proceed to the appropriate assembly area.
- Know alternate exits from your hall area. Never allow the fire to come between you and the exit.
- Before opening a door, use the back of your hand to feel the top of the door, the doorknob, and the crack between the door and doorframe. If it feels hot, use your secondary escape route. Even if the door feels cool, open it carefully. If the door is hot or if smoke is visible, do not open the door. If you have to move through a burning or smoke filled area, stay low to the ground or crawl. Use a damp cloth to breathe through if it is available.
- Do not break a window unless it is the ONLY means of escape. Oxygen feeds a fire.
- If you are in a room and cannot escape, leave the door closed, stay low to the floor and

hang a white or light colored cloth in an outside window.

- Do not use elevators.
- Do not attempt to save possessions at the risk of personal injury.
- Do not return to the area until instructed to do so by a Public Safety official.

Persons who cannot evacuate by stairway should move to areas of refuge if available. If these are not available, persons in wheelchairs should shelter in place unless the danger is imminent. Shelter in place means remaining in a room with an exterior window, a telephone and a solid or fire resistant door; call 911 and report the location.

### **Reporting Fires**

All fires or suspected fires must be reported to the EWU Police Department. This can be done by calling 911 in the event of a fire, or calling 509.359.7676 to report a fire that occurred previously. In addition to the EWU Police Department, fires may also be reported to the on-call RLC's, Chief Housing Officer, Dean of Students, apartment managers, or Vice President for Business and Finance.

### **Fire Safety Education and Training Programs**

During orientations, students receive presentations on fire safety and prevention. These presentations cover a variety of topics, including personal safety, residence hall fire prevention, and emergency response. New employees receive training and information similar to that provided at student orientations. The Vice President for Business and Finance also coordinates additional fire safety awareness sessions as needed, and provides special training sessions upon request. In addition to training and awareness sessions, fire safety information is also provided



to students and employees through fire safety awareness handouts, posters, displays, videos and other media.

## Fire Safety Systems

On-Campus Housing Facility	Street Address	Fire Alarm Systems	Detectors	Sprinkler Systems	Other
Anna Maria Apartments	922 Washington St	No	Yes	No	N/A
Brewster Hall	404 2 <sup>nd</sup> St	Yes	Yes	Yes	N/A
Dressler Hall	1128 Elm St	Yes (with audio)	Yes	Yes (mechanical room only)	N/A
Dryden Hall	106 N 9 <sup>th</sup> St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
Louise Anderson Hall	905 Elm St	Yes (common areas)	Yes (sleeping rooms)	No	N/A
Morrison Hall	218 N 10 <sup>th</sup> St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
Pearce Hall	1112 Elm St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
snyamncut Hall	1027 Cedar St	Yes (with audio)	Yes	Yes	N/A
Streeter Hall	202 N 10 <sup>th</sup> St	Yes (with audio)	Yes	Yes (mechanical rooms only)	N/A
Student Family Housing	620 W 7 <sup>th</sup> St	No	Yes	Yes (sleeping rooms)	N/A

All EST3 Signature Fire Alarm Systems are networked through the campus Fireworks Life Safety system, and monitored 24 hours a day by a central station provider. The University takes the welfare of its students very seriously and wherever possible the best fire and life safety systems are implemented. As EWU moves forward, systems are installed that meet and exceed current code requirements. The university standards are constantly being raised and with each new construction project, the welfare of our populace is improved.

# Additional Resources

## Distant Learning Locations

To find the Annual Security and Fire Safety Reports for our distance learning locations, please contact those individual schools or follow the links provided below:

North Seattle Community College  
9600 College Way North  
Seattle, WA 98103  
<https://northseattle.edu/safety-security>

## Notes and Additional Recommended Resources

- Residential Living Guide; Residential Life, snyamncut Hall.
- Alcohol, Drugs, and the University Campus; EWU Substance Abuse Prevention Center, URC.
- The Handbook for Campus Crime Reporting:  
<http://www2.ed.gov/admins/lead/safety/handbook.pdf>
- Information regarding the Employee Assistant Program (EAP) is available for EWU staff that needs assistance with personal or work-related problems. Check the EWU website for EAP contact information or contact Human, Resources, Rights, and Risk at 509.359.2381.

## Important Numbers

Emergency.....	911
EWU Police Services (non-emergency) .....	509.359-7676
EWU Police Business Office/Lost and Found .....	509.359.6498
EWU Anonymous Tip Line.....	509.359.4286
Cheney Police Department (Cheney, off-campus, police services) .....	509.535.9233
Spokane Crime Check.....	509.456.2233
Spokane Sexual Assault Crisis Line .....	509.624.RAPE
YWCA Domestic Violence Crisis Line (24/7) .....	509.326.2255
LCS Northwest Sexual Assault Crisis Line (24/7).....	509.624.7273
First Call for Help-Suicidal (24/7) – Frontier Behavioral Help.....	1.877.266.1818
Counseling and Psychological Services .....	509.359.2366
EWU Dean of Students Office .....	509.359.7924
Health, Wellness and Prevention Services .....	509.359.4279
EWU Title IX Coordinator .....	509.359.2021
Washington Poison Center (toll-free) .....	800.222-1222