



## **Services and Activities Fee Committee Agenda**

**March 1st 2017 PAT 104 2:30-4:30 PM**

**1) Call to order**

**2) Attendance**

- a) Mike Cardenas, ASEWU Director of Finance/ Chair – Present
- b) Kiel Frey, Student-at-large / Vice-Chair – Absent
- c) Elizabeth Shimamoto, Student-at-large – Present
- d) Madi Casto, Student-at-large – Present
- e) Jaime Olguin, Student-at-large – Present
- f) Jevion Knox, Student-at-large - Present
- g) Shauna Coleman, Student Accounting Office- Present
- h) Sally Arel, EWU Budget Office – Present
- i) Brock Sieb, Housing and Residential Life - Absent
- j) Noe Valdovinos, Outreach Specialist – Present
- k) Stacey Morgan Foster, VP Student Affairs – Ex-Officio – Absent
- l) Cody Koch, ASEWU President – Ex-Officio – Present

**3) Review of Minutes from 2.27.17**

- a) **A motion was made to approve the minutes with the requested edits by Noe, seconded by Sally**
- b) **Motion passes unanimously**

**4) Old Business- In depth review of proposals**

- i) **Eagle Entertainment**
  - (1) **Budget**
    - (a) **Student staff benefits**
    - (b) **Student salaries**

- (i) Students work 19 hours a week with two students working during the summer
  - (c) Events- 13 different events throughout the year, the largest budget being the spring concert for \$80,000
  - (d) Insurance, office supplies, copying and printing, phone services, promotional services, team training, and travel
    - (i) Questions:
      1. Found 2 copying and printing budgets, error?
      2. Spring Concert's budget is so large because the \$50,000 this year isn't enough money for all of the production, rentals, equipment, and performance costs
      3. Discussion on suggesting the spring concert budget request to be a one time request
    - (e) Narrative- No questions
    - (f) We will vote on Eagle Entertainment with the over all budget
- ii) Campus Recreation
  - (1) Budget
    - (a) Contracts- The BLITZ event averages 450-500 people with games and activities. Requesting \$3,000 less
    - (b) Supplies- Printing
    - (c) Travel- for someone on the campus rec team to attend the NIRSA National Conference. \$500 decrease from the previous year
    - (d) Wages/Salaries- shows breakdown of each employee's salary
  - (2) Narrative- discussion about travel for conferences

## 5) New Business

### a) In depth Review of:

#### i) Above proposals

#### ii) Multicultural Center

##### (1) Budget

(a) Professional Staff- Director, Program Coordinator Salary, Administrative Assistant, Program Assistant

(b) Events

(c) Operational Expenses

(d) Professional Development

**(e) Supplies**

**(i) Questions:**

- 1. Salaries for all four positions requested when the MCC isn't up and running yet. Student employees should be doing more work in the MCC**
- 2. How many events they are planning on having**
- 3. Event- Multicultural Graduation Regalia, what kind of regalia?**

**(f) Narrative- discussion on the inclusivity of the building and what we are trying to accomplish as a university with diversity**

**b) Presentations**

**i) Heidi Schnebly- MCC**

**(1) Overview of reasoning for proposal**

**(a) Big initiative for this university.**

- (i) Never had a MCC until now and was noticeably missed before**
- (ii) Unique opportunity to be present and hear students because of the student drive for this center**
- (iii) No preconceived notion of what this should be, so trying to be effective but intentional with engagement and starting strong**

**(2) Questions:**

**(a) Do you need all four positions this upcoming year given that the center isn't up and running yet?**

- (i) She is willing at looking at shifting the money to other places because nothing has been set yet, but having staff support is a big way to support the students in return**

**(b) Regalia**

- (i) Depends on the ethnicity and amount of students that get engaged with this center**

**(c) Does this include international students?**

- (i) That is the intention. EWU doesn't have a definition of diversity so they are trying to decide what their vision is because they don't want to "white-wash" any race**

**(d) How does this benefit Spokane Students**

**(i) Currently working with the Spokane Campus on cultural competency and different symposiums at the Spokane Campus to include these students.**

**(3) Discussion:**

**(a) Like that she is open to the idea of shifting around the money to include more students in the MCC**

**(i) Suggestion of having two professional staff and instead hire students to be in the MCC.**

**6) Supplemental Proposals- None for this meeting**

**7) Other Business**

**a) Summary of S&A Fee Review**

**i) Discuss the possibility of a fee increase based off of enrollment and budget requests this year due to the minimum wage increase**

**ii) 1% is equal to a \$5 increase per student**

**iii) Will vote on this at the March 15<sup>th</sup> meeting**

**iv) Discussion of looking at trends in department spending to make a more educated decision on the increase based on past information.**

**8) Adjourn**

**a) The meeting is adjourned at 4:17pm**