



OPEN MEETING

Services and Activities Fee Committee

March 2nd, 2018 | Patterson 204 | 12pm-1:30pm

MINUTES

1) Introductions & Attendance

- a) Chris Ryckman, ASEWU Director of Finance – **CHAIR - PRESENT**
- b) Madi Casto, Student-at-large - **PRESENT**
- c) Denys Diaz, Student-at-large - **PRESENT**
- d) Nicole Schroeder, Student-at-large – **VICE CHAIR - PRESENT**
- e) Emily Wilson, Student-at-large - **PRESENT**
- f) Samantha Armstrong, Student Accounting - **PRESENT**
- g) Sally Arel, EWU Budget Office - **PRESENT**
- h) Brock Sieb, Housing and Residential Life - **PRESENT**
- i) Kelley Cullen, Faculty - **PRESENT**
- j) Gaige Baisch – ASEWU President – **Ex-Officio - PRESENT**
- k) Stacey Morgan Foster, VP Student Affairs – **Ex-Officio - ABSENT**
- l) Toni Habegger, Chief Financial Officer– **Ex-Officio – ABSENT**
- m) Itzel (Edith) Claro, GUEST - **PRESENT**

2) Approval of Minutes

- a) January 12th, 2018 – **Approved (7-0-0) – Prior to Kelley and Sally arrivals**
- b) January 26th, 2018 - **Approved (7-0-0) – Prior to Kelley and Sally arrivals**
- c) February 2nd, 2018 - **Approved (7-0-0) – Prior to Kelley and Sally arrivals**
- d) February 9th, 2018 - **Approved (7-0-0) – Prior to Kelley and Sally arrivals**

3) Old Business

Due to needing quorum for voting, the committee opted to focus on FY18 Supplemental Budget Requests, FY18 Budget Adjustment Requests and the recommended S&A Fee Increase to the University Board of Trustees.

a) Proposals Previously Reviewed:

- i) Downtown Student Art Gallery Request (Option One, Option Two)
- ii) SAIL
- iii) Eagle Entertainment
- iv) Theatre
- v) ASEWU
- vi) OCE
- vii) Symposium
- viii) EWU Gallery
- ix) Eagle Sound
- x) Easterner
- xi) Student Accounting
- xii) EWU ChildCare Center
- xiii) The Easterner

4) New Business

a) S&A Fee Increase

- i) Chris shared that legislation has been passed to de-couple the S&A Fee increase from tuition increase. There is a 4% increase cap. This bill is waiting for the Governor's signature. If this is signed, the committee can vote to recommend an increase to the University Board of Trustees.
- ii) Brock motioned to recommend an increase of 4%. Denys seconded.
- iii) Discussion – The committee discussed current request levels, student driven initiatives and how an increase could support them, and Sally provided the history of what the FY17 S&A Committee recommended and why.
- iv) Approved – 8-0-0

b) FY19 Requests – Initial Review – What questions, concerns do we have? What additional documentation is needed? Presentation schedule.

- i) AVP/DOS
- ii) PRIDE Center
- iii) MCC

- iv) Music Ensembles & Programs
- v) HOME Program
- vi) Spokane Campus Fitness Center
- vii) Finance Committee Funding
- viii) Spokane Student Services
- ix) Intercollegiate Athletics

c) FY18 Allocation Adjustment Requests

i) Easterner –

(1) Motion was made by Sam to reallocate \$20,000 of their FY18 allocation from Salaries/Benefits to Direct Expenses and \$5,000 to S&A Supplemental based on the request. Brock seconded.

(2) Discussion: Concern was expressed that revenue should support some of the things requested as part of the re-allocation. Committee discussed wanting them to re-cast their revenue and make sure they are maximizing their potential to support additional travel, work-stations etc.

(3) Vote Called – Approved 8-0-1

ii) Student Accounting –

(1) Student Accounting would like to reallocate \$12,000 from Salaries and Wages to Direct Expense to support Financial Literacy efforts. The \$12,000 is not an increase to the allocation and is simply a realignment of resources due to staffing levels and projections when the request was submitted in FY17 being aligned with what will be needed in FY19.

(2) A motion was made by Brock to reallocate \$12,000 from the FY18 Student Accounting Salaries and Wages to the FY18 allocation for operations. The motion was seconded by Denys.

(3) Discussion: A concern was expressed that we would fully allow some reallocations vs. other requests receiving partial re-allocations. Students expressed the need and desire to see financial literacy programs and outreach increase vs. other requests where the benefit of the re-allocation was internally focused. It was shared that some programs/departments/units have an ability to generate revenue and if the allocation request is more internally focused, emphasis should

be split between generating additional revenue to support internally focused initiatives vs. reallocating.

(4) Vote Called – Approved 8-0-1

iii) EWU Spokane Fitness Center

(1) EWU Spokane Fitness Center would like to reallocate \$20,000 of their FY18 request to support Fitness access to make sure they have the EagleCard/Prox Card equipment that will help ensure that EWU Spokane students can easily access the fitness center.

(2) A motion was made by Denys to approve the reallocation and seconded by Nikki.

(3) Discussion: A concern was brought up that this money would live in the EWU Spokane Fitness Center. To ensure that the equipment was not directly tied to the Fitness Center and could be used for other reasons, a request was made that any reallocation be tied to a generic EWU Spokane Index. Samantha share that this could be done and would simply need to be approved by the Controller's office. The motion was amended to reallocate \$20,000 from the EWU Spokane Fitness Center FY18 budget to a new index (EWU Spokane) to support card access.

(4) Vote Called – Approved 9-0-0

d) Supplemental Proposal for YMCA Childcare Center

i) Proposal + ECEAP Funds (\$32,000)

5) Meeting Schedule & Work Before Next Meeting

6) Adjournment