

# Completion Rules for Individual Users for - Tracks and Checklists and Badging

## Completion Happens When...

### Standard Rules

- **Registers to an Event**
  - Options:
    - Registers for an Event
    - Registers for an Event and Checks in
    - Registers for an Event and Checks in and out
  - Where (event by):
    - Event tag
    - Event type
    - Specific event (you choose the event or events, anything approved within EagleSync)
  - # of Times
  - Start and end date
  - Submits a reflection (yes or no)
- **Becomes a Group Officer**
  - Where:
    - Officer Role – choose role or roles that are applicable
    - Group Type – Choose type – ASEWU Club/Org, Club Sports Federation, Sorority & Fraternity Life, Housing and Residential Life (applicable if they bring back RHA, CC, or NRHH)
  - # of Times
  - Start and end date
  - Submits a reflection (yes or no)
- **Becomes a Group Member**
  - Where:
    - Group Type – Choose type – ASEWU Club/Org, Club Sports Federation, Sorority & Fraternity Life
    - Specific Group – Choose Group or Groups
  - # of Times
  - Start and end date

- **Submits a Survey or Form**
  - Where:
    - Specific Survey- Choose from surveys created within EagleSync
    - Approved Survey or Form – Choose from surveys created within EagleSync – approved part is when the administrator clicks review because in theory they have viewed the survey answers
  - # of Times
  - Start and end date
  - Answer survey from the checklist page required (yes or no). If activated, users will have to access the survey from the checklist in order to complete the item
- **Takes a Quiz** - To apply the completion rules to any items (such as events, groups, surveys, etc.), please leave the 'Where' field empty.
  - Where:
    - Specific Quiz
    - Passes a Quiz
  - Is Any Of: Unsure what this relates to as no choices were available. We may not have any quizzes built yet
  - # of Times
  - Start and end date
- **Creates an experience (we do not currently use experiences. This is mostly for the Community Service Tracking module)**
- **Books a Meeting**
  - Where:
    - Specific Connection Program – EagleSync Userhub Alumni Mentorship Program is the only current option available
  - # of Times
  - Start and end date
  - Submits a reflection (yes or no)
- **Attends a Virtual Fair (we haven't used Virtual Fairs yet)**

## Advanced Rules

- **Completes a Track**
  - Where:
    - Choose from created Tracks that populate
  - # of Times
- **Completes a Checklist**
  - Where:
    - Specific Checklist
      - Choose from created Checklists that populate
  - # of Times
- **Completes a Checklist Item**

- o Where:
  - Specific Checklist
    - Choose from created Checklists that populate
  - Specific Checklist Item
    - Choose from created Checklist Items that populate
- o # of Times
- **Completes Sub-item**
  - o Where:
    - Main Checklist Item
      - Choose specific sub-item from Checklists that populate
  - o # of Times
- **Earns a Badge**
  - o Where:
    - Specific Badge: Choose among created badges (this is a reminder to be clear with badges and use years if you use the same names, if applicable)
  - o # of Times
  - o Start and end Dates
- **Wins Points (we haven't used this yet)**
  - o At least - # of points
  - o Start and end dates
- **Sends an Email**
  - o # of Times
  - o Start and end dates
- **Organizes an Event –**
  - o # of Times
  - o Start and end dates
- **Creates a Survey**
  - o # of Times
  - o Start and end dates
- **Submits a Group Registration Form**
  - o Where:
    - Group Registration Form
  - o # of Times
  - o Start and end dates
- **Creates a Webpage (within EagleSync)**
  - o # of Times
- **Writes a News Article**
  - o # of Times
  - o Start and end dates
- **Uploads a File**
  - o (maybe for showing proof of something – in terms of completion rule, or maybe it shows they are active within EagleSync)
  - o # of Times
  - o Start and end dates
- **Uploads Profile Photo**
  - o # of Times

- **Uploads Profile Cover Photo**
  - # of Times
- **Adds Interests to Profile**
  - # of Times
- **Records Service Hours (not currently applicable)**
- **Watches a Video**
  - Where:
    - Video is added under More Tools > Video
    - Choose specific video
  - # of Times
  - Start and End Dates

### Feed Related Rules

- **Posts on the Feed**
  - # of Times
  - Start and End Dates
- **Responds on the Feed**
  - # of Times
  - Start and End Dates
- **Likes a Post on the Feed**
  - # of Times
  - Start and End Dates
- **Posts a Photo on the Feed**
  - # of Times
  - Start and End Dates

### Other Rules

- **Logs in to the Platform**
  - # of Times
- **Downloads the App**
  - # of Times
- **Chats with Someone**
  - # of Times